CATE Board of Directors' Meeting
Saturday, May 2-Sunday, May 3, 2026

Courtyard by Marriott
2435 Jefferson Street, San Diego, CA 92110

MEETING ROOM: Santa Barbara
NETWORK: MarriottBonvoy_Conference
PASSWORD: Courtyard2435

AGENDA

Board Members:
(present highlighted in yellow)

Board Member	E-mail
Greg Johnson, Acting Past President	gregj27@sbcglobal.net
Robb Polski, President (2026)	Robert_Polski@kernhigh.org
Susan Dillon, Vice President (2026)	dillonsusan9@gmail.com
Carole LeCren, Secretary (2027)	carolelecren@yahoo.com
Denise Mikkonen, Treasurer (appointed)	denisemikkonen18@gmail.com
Annie Gervais, Convention Co-Coordinator	agervais451@gmail.com
Jennifer Silver, Southland Rep/Convention Co-Coordinator	jennifersilver@vistamarschool.org
Kristie Leyba & Janina Schulz, FACET Reps	kristie.leyba@fresnounified.org; Janina.Schulz@fresnounified.org
Lisa Perry, Central Rep	perryl@esuhsd.org
Dr. Yolanda Jimenez, Capitol Rep	yolanda.jimenez@trusd.net
Gina Vattuone & Nicole Brown, GSDCTE Reps	ginavattuone@gmail.com nicole.brown@smusd.org
Jill Hamilton Bunch, Kern Rep	jhamiltonbunch@gmail.com
Vicki Kurtz, Redwood Rep	missvkurtz@gmail.com
Carol Surabian, TUCATE Rep	surabianc8@gmail.com
Jori Krulder, Upper Rep	jkrulder@pusdk12.org

Annemarie Cortez, MAL Elementary (2028)	annemarie.cortez@cnusd.k12.ca.us
Shawn McQuilliams, MAL Secondary (2028)	shawn_mcquilliams@kernhigh.org
April Parker, MAL Unspecified (2026)	aprilparker1229@gmail.com
Kathleen Giannandrea, MAL Unspecified (2027)	kgiannandreaohs@cojusd.org
Kylowna Moton, MAL College (2026)	kylowna@gmail.com
Joan Williams, MAL Small Council (2027)	joanlwilliams@gmail.com
[vacant], MAL Unspecified (2028)	
Amber White, MAL Middle (2026)	ambernwhite85@gmail.com
Frank Mata, MAL Secondary (2027)	frankmata32@gmail.com
Lori Campbell, Membership Chair (2027)	membership@cateweb.org
Dr. Rita Suh, CATE 2026 Chair	ritasuh1@gmail.com
Bill Younglove, Legislative Analyst	wyoungl@aol.com
Tim Dewar, CWP Liaison	dewar@education.ucsb.edu
Chris Street, ERWC Liaison	cstreet@fullerton.edu
Jennifer Howerter, Liaison CDE	JHowerter@cde.ca.gov
Carol Jago, outgoing *California English* Editor, Liaison California Reading and Literature Project	cjago@caroljago.com
Heather Macías, incoming *California English* Editor	heather.macias@csulb.edu

CYRM Reps: Gabriela Gualano (outgoing: 2025-2026) Aimee Korynta (incoming: 2026-2027) Kimberly Athans (new term: 2027-2028)	gabriela.gualano@gmail.com aimeekorynta@gmail.com kathans@pointloma.edu

Guests	**E-mail**
Andrea Woodward Greater San Diego Council of Teachers of English	niceverbs@gmail.com

SATURDAY, MAY 2, 2026

Breakfast: 7:30 AM

1. Call to Order
Time: X:XX AM

2. Introductions/Mosaic Moment

3. Approval of Last Meeting's Minutes
Link to March Board Minutes:
https://docs.google.com/document/d/1P4NaYDtUmAt78tL1hegOnbzQR5sIkhPDJu-I-j2MjqM/edit?usp=sharing
Moved by XX, seconded by XX.

4. Consent Docket

a. Approval of agenda.
Moved by XX, seconded by XX. Passed.

5. CATE Board Reports
Link to CATE Board Reports May 2026:
https://docs.google.com/document/d/1xkK1Hbg0oiWuXw0VYSlaLDiVA8GjTaruIhcPX79p-kg/edit?usp=sharing

a. President: Robb Polski

1. Thank yous, welcomes, and good byes
2. Phishing still happening
3. NCTE connection
4. Updating policies
5. Focus on budget

b. Vice President: Susan Dillon

1. The Advisory Call was held on April 20. The purpose of the call is to build the agenda. Thanks to Lori Campbell for setting up the link for the call.
2. I apologize for my absence today. Greg will be your point person for Saturday, and I will serve tomorrow. Please let us know of any issues/problems, re: accommodations.
3. Reimbursement information is in Denise's report.

c. Past President: Greg Johnson

1. Election Results (all positions uncontested)
    a. Frank Mata - President

b. Greg Johnson - Vice President
c. Amber White - Member-at-large, Middle
d. Kylowna Moton - Member-at-large, College
e. April Parker - Member-at-large, Unspecified

2. All positions are effective July 1, 2026

d. Secretary: Carole LeCren

1. Make sure to tell me if your e-mail or contact information changes.
2. As posted on the board reports.

e. Treasurer: Denise Mikkonen

1. Budget update
   a. Convention Budget
   b. 24-25 Budget
      i. Checking balance $132,646.41
   c. First Draft Budget for Committees
   d. Reimbursement procedures
      - Submit check request and receipts
      - ½ of your room costs: Room rate per night: $228.74
      - Mileage
      - Airfare
      - Parking: Overnight $20; Day parking $5
   e. Monies to councils (will use June numbers) 40% of membership
      - Need bank statement for councils as of June 30th.
      - Checks issued at September board meeting
   f. Treasurers' emails (Council presidents: please update)
   g. I updated our account information with Sundance Press for CE Publishing. Procedure: send deposit for mailing upon receiving email from Mario, then pay invoice upon receipt after job complete. Deposit $790 this time.

f. Membership: Lori Campbell

1. Amendment to current report.

g. Convention Coordinators: Jennifer Silver and Annie Gervais

1. CATE 2026, in review
2. Chair(s), anyone?

h. Reports by Liaisons
   i. CTA

ii. CWP
iii. CDE
iv. CLRP
v. CYRM

i. Report by Legislative Analyst

1.

j. Report by Editor of *California English*

1. New editor
2. May issue
3. September issue

k. Report by President of Presidents: Jennifer Silver

1. Last CATE Connects for 25-26
2. Other keep-in-minds

l. Reports by Council Committee Representatives
i. Upper
ii. Redwood
iii. Capitol
iv. Central
v. FACET
vi. TULARE
vii. Kern
viii. Southland
ix. Greater San Diego

6. Standing Committee Meetings (Round One)

LUNCH at NOON

7. Report Out of Standing Committee Meetings (Round One)

a. Leadership/Membership

Leadership/Membership Chair: ***Joan Williams***

Members: ***Lori Campbell, Jori Krulder, Chris Street, Carol Surabian, Kylowna Moton, Kathleen Giannandrea, Lisa Perry***

Agenda:

1. Scholarships/how to get more participation
2. Elections/finding candidates to run for office at local and state
3. Membership gifts
4. New Teachers Booth
5. CATE booth @ ERWC Literacy Council
6. Building membership/focusing on councils–how to help
7. Membership Policies

b. Policy/Censorship

Policy/Censorship Chair: ***April Parker***

Members: ***Gina Vattuone/Nic Brown, Bill Younglove, Carol Jago, Jennifer Howerter, Janina Schulz/Kristie Leyba, Shawn McQuilliams (Resolutions Chair), Vicki Kurtz, Annemarie Cortez***

Agenda:

1.

c. Convention Coordinating

Convention Coordinating Chairs: ***Jennifer Silver/Annie Gervais***

Members: ***Frank Mata, Denise Mikkonen, Robb Polski, Amber White, Tim Dewar, Carole LeCren, Jill Hamilton-Bunch, Mary Beth Barber, Rita Suh, Greg Johnson***

Agenda:

1. Final 2026 Reflections and Priorities
2. 2027 Chair search
3. Site visits for CATE 2029

8. Standing Committee Meetings (Round Two)

SUNDAY, MAY 3, 2026

a. Publications/Social Media

Publications/Social Media Chair: ***Carole LeCren***

Members: ***Carol Jago, Joan Williams, Janina Schulz/Kristie Leyba, Shawn McQuilliams, Lori Campbell, Yolanda Jimenez, Bill Younglove, Gabriela Gualano, Carol Surabian, Lisa Perry, Amber White, Tim Dewar***

Agenda:

1. Review creative writing contest/showcase procedures.
2. Discuss *California English* hand off to Heather Macías.
    a. Share the Call for Manuscripts for the September issue.
    b. Talk about procedures, new information for masthead, etc.
    c. Approve/sign contract.

3. Review CATEweb.org content.
4. Social media report from Amber.
    a. Discuss goals/successes.
    b. Any content suggestions?
5. Obtain/take head shots of Heather Macías and Frank Mata to be used in future issues of *California English*.

b. Diversity, Equity, and Inclusion

Diversity, Equity, and Inclusion Chair: ***Frank Mata***

Members: ***Gina Vattuone/Nic Brown, Kylowna Moton, Jill Hamilton Bunch, Vicki Kurtz, Jori Krulder, Julie Young, April Parker, Chris Street, Jennifer Howerter, Kathleen Giannandrea, Annemarie Cortez***

Agenda:
1.

c. Executive Finance

Executive Finance Chair: ***Susan Dillon***

Members: ***Robb Polski, Jennifer Silver, Annie Gervais, Greg Johnson, Rita Suh***

Agenda:
1. 26-27 Budget Draft Budget
2. NCTE
    a. Budget
    b. Hotel Reservations
    c. Reimbursement Agreement
    d. Attend Affiliate Meetings

10. Report Out of Standing Committees (Round Two)

11. Old Business

12. New Business

13. Adjournment

Moved by XX, seconded by XX.

Time: XX:XX AM

Chart for Policies to Review by Standing Committees

Link to Policies-Updated March 2026:
https://www.cateweb.org/wp-content/uploads/2026/05/CATE-Policies.Updated-March-2026.pdf

Standing Committee	Policies to Review
Publications/Social Media	Policy 6.0 Publications Policy 1.0 Meetings Policy 2.0 Council Committees Policy 5.0 Non-Voting Members
Diversity, Equity, Inclusion	Policy 12.0 Diversity, Equity and Inclusion Policy 10.0 Guidelines for CATE Awards
Executive Finance	Policy 8.0 Finance and Reimbursements Policy 11.0 Relationship to NCTE Policy 15.0 Document Retention and Destruction
Leadership/Membership	Policy 3.0 Membership Policy 9.0 Elections
Policy/Censorship	Policy 4.0 Committees and Special Assignments Policy 13.0 Code of Ethics Policy 14.0 Conflict of Interest Policy Policy 16.0 Whistleblower Policy
Convention Coordinating	Policy 7.0 Annual Convention

Policy to Review	By Which Standing Committee
Policy 1.0 Meetings	Publications/Social Media
Policy 2.0 Council Committees	Publications/Social Media
Policy 3.0 Membership	Leadership/Membership
Policy 4.0 Committees and Special Assignments	Policy/Censorship
Policy 5.0 Non-Voting Members	Publications/Social Media
Policy 6.0 Publications	Publications/Social Media
Policy 7.0 Annual Convention	Convention Coordinating
Policy 8.0 Finance and Reimbursements	Executive Finance

Policy 9.0 Elections	Leadership/Membership
Policy 10.0 Guidelines for CATE Awards	Diversity, Equity, Inclusion
Policy 11.0 Relationship to NCTE	Executive Finance
Policy 12.0 Diversity, Equity and Inclusion	Diversity, Equity, Inclusion
Policy 13.0 Code of Ethics	Policy/Censorship
Policy 14.0 Conflict of Interest Policy	Policy/Censorship
Policy 15.0 Document Retention and Destruction	Executive Finance
Policy 16.0 Whistleblower Policy	Policy/Censorship