

**CATE Board of Directors' Meeting
 Saturday/Sunday, December 3-4, 2022
 Hilton San Diego Airport/Harbor Island
 Address: 1960 Harbor Island Drive, San Diego CA 92101
 Phone: 844-200-7799**

MINUTES

Board Members:

(present highlighted in yellow)

Board Member	E-mail
Greg Johnson, Past President (2023)	gregj27@sbcglobal.net
Robb Polski, President (2023)	Robert_Polski@kernhigh.org
Somme lamele, Vice President (2023)	siamele@powayusd.com
Carole LeCren, Secretary	carolelecren@yahoo.com
Denise Mikkonen, Treasurer	denisemikkonen18@gmail.com
Rebecca Detrick, Capitol Rep	rjdetrick@ucdavis.edu
Susan Dillon, Central Rep, CATE 2023 Chair	dillon@cchsca.org
Member of FACET Board, FACET Rep: Kristie Leyba	Janina.Schulz@fresnounified.org ; kristie.leyba@fresnounified.org
Gina Vattuone, GSDCTE Rep	ginavattuone@gmail.com
Kim Flachmann, Kern Rep	kflachmann@csu.edu
Vicki Kurtz, Redwood Rep	missvkurtz@gmail.com
Jennifer Silver, Southland Rep/Convention Co-Coordinator	jennifersilver@vistamarschool.org
Carol Surabian, TUCATE Rep	surabianc8@gmail.com
Jori Krulder, Upper Rep	jkulder@pusdk12.org
Julie Burnett, MAL Elementary	jpaulsen@csu.edu ; Julie_Burnett@kernhigh.org
Carol Battle, MAL Middle	cefbattle@gmail.com

Ashley Prevo, MAL Secondary	aprevo10@gmail.com
April Parker, MAL Unspecified	aparkerteacher@aol.com
Kylowna Moton, MAL College	kylowna@gmail.com
Liz McAninch, MAL Unspecified	elmcaninch@comcast.net
Joan Williams, MAL Small Council	joanwilliams@gmail.com
Frank Mata, MAL Secondary	frankmata32@gmail.com
Lori Campbell, Membership Chair	Lori_Campbell@kernhigh.org
Annie Gervais, Convention Co-Coordinator	agervais451@gmail.com
Bill Younglove, Common Core Consultant	wyoungl@aol.com
Gale Caswell, CETA Liaison	gale.caswell@gmail.com
Tim Dewar, CWP Liaison	dewar@education.ucsb.edu
Karen Ridley, Liaison CTA	kmridley@gmail.com
Jennifer Howerter, Liaison CDE	JHowerter@cde.ca.gov
Carol Jago, California English Editor, Liaison California Reading and Literature Project	cjago@caroljago.com

SATURDAY, DECEMBER 3, 2022

1. Call to Order

Time: 8:34 AM

2. Introductions

Welcome to Kristie Leyba, representing FACET at this meeting.

Thank you to Robb Polski's wife Robyn for providing the happy face cookies.

3. Approval of Last Meeting's Minutes

Link to September Board Minutes:

<https://docs.google.com/document/d/1xgBUdClucHV9xWxtlluisi5Wg-ENTUpggYhvdRU22QU/edit?usp=sharing>

Moved by Johnson, seconded by Campbell. Passed.

4. Consent Docket

- a. Approval of agenda

Moved by McAninch, seconded by Dillon. Passed.

5. CATE Board Reports

a. President: Robb Polski

1. NCTE Debrief

Thanks to everyone who volunteered, helped, including Carole LeCren and Jennifer Silver. Robb discussed his experiences at NCTE (his first time), and suggested that we name our Saturday Banquet after Punky Fristrom (in a similar way that the Robbie Robinson Scholastic Dinner is named after their founder). He will discuss it in New Business.

2. Awards for 2023

Make sure that the Awards of Excellence are turned in to Greg during THIS MEETING. Robb shared that Michelle Berry has been informed that she will receive the Distinguished Service Award. Robb appointed Joan to come up with an appropriate gift. Joan shared that she thinks we should collect short clip videos (30 seconds) from everyone and then assemble them into a video for Michelle. In addition, we need letters of support for her actual reward. She also wanted to encourage an unofficial CATE Board reunion at the Saturday banquet in Monterey. She also suggested that instead of buying a gift, put the money for that gift as a donation to the CDLS Foundation (the condition that her granddaughter has). Gina added that people could donate separately on their own in addition to CATE's donation. Annie volunteered to compile the video clips.

3. Monterey Assistance

Mark Olsen, former CATE board member, has volunteered to come and help with convention, if his registration could be covered. Robb wants the convention committee to discuss this.

4. Congratulations to Dr. Carol Battle

The board congratulates Carol for her recent completion of her PhD.

5. Mission Statement

Carol Battle reviewed what she did at the last board meeting. Today she shared the core themes from the notes from the last board meeting, and then the DEI committee.

CATE [builds] a [professional learning] community for educators outside of their schools.

CATE gives voice and agency to educators

CATE is for all who teach literacy, not just English.

CATE provides year-long support; the convention is statewide, local councils are for throughout the year.

CATE addresses statewide issues as well as having local autonomy.

CATE exists to amplify voices of literacy teachers across the state.

CATE is an affiliate of a national organization.

[CATE invites...

diverse, equitable, and inclusive...]

[CATE invites...teachers to know their students and select texts accordingly...]

[bracketed wording was suggested during the discussion]

[brainstorming and discussion will continue in the DEI Committee]

6. NCTE Mini-Meeting

Robb shared the conversation that we held during our session at NCTE about how we may want to re-label what Bill Younglove does for us. Bill shared that Common Core started in 2010, when current teachers may have been 8 years old. Bill suggests that maybe Legislative Analyst may be a better use of his research and time. Robb added this to the agenda for the Policy/Censorship Standing Committee, to be brought up during New Business.

- b. Vice President: Sommer Iamele
 - 1. May board meeting will be first weekend in May (south)
Discussion ensued about whether the board meeting should be in LAX because of the next convention.
 - 2. Lunch will be next door in the Lindbergh Room at noon. The book exchange will take place then.
 - 3. Parking reminder: \$25 a night.
 - 4. This hotel offers a shuttle on this island (Harbor Island) to three restaurants.

- c. Past President: Greg Johnson
 - 1. Open Board positions for 2023
 - a. President (Polski)
 - b. Vice President (Iamele)
 - c. Secretary (LeCren)
 - d. MAL Middle (Battle)
 - e. MAL College (Moton)
 - f. MAL Unspecified (Parker)
 - 2. Awards and Recognition
 - a. Classroom Excellence and Award of Merit due by end of board meeting on Sunday
 - i. Annie asked if the submission needs to be printed. Yes, three copies.
 - b. DSA Letters for Michelle Berry ASAP
 - i. Due date: January 31, 2023
 - ii. Letters to Robb; video clips to Annie and Joan
 - iii. Carole asked about how to send videos. Annie and Joan will send out specific directions after experimenting with a variety of ways to create and send videos

- d. Secretary/NCTE Convention Local Committee Report: Carole LeCren
 - 1. Business cards.
 - a. Carole hopes to continue offering this for people.
 - 2. Brief review of NCTE and impact on future CATE events.
 - a. Carole shared that the relationship between CSU Long Beach's Stephanie Johnson and her pre-teachers (who volunteered at NCTE) and CATE will continue, especially for CATE 2024 at LAX.
 - 3. Policies/bylaws/minutes/agendas: Where they are, how to access them.

- a. Carole shares these documents with Cindy to post on CATEweb.org, but they are now also in the "program@cateweb.org" Google account.

- e. Treasurer: Denise Mikkonen
 - 1. Budget Update
Denise explained how in her report she is trying to make us aware of how much things cost.
 - 2. Taxes and Federal Forms
Denise shared how the taxes are paid (in case she is not available to do them in the future). Thank you to John Pearson for \$500 of his tax preparation fee that he comped to CATE.
 - 3. Reimbursement for meeting/convention
Denise cannot supply the credit card to pay up front for hotel rooms or air fare. She can write a check as fast as possible once the paper receipt/reimbursement form is completed. Joan requested the visual.

- f. Membership: Lori Campbell
 - 1. Membership deduction issue: Glitches in registering for the convention. Lori shared that we are working on getting the membership discount to work on the online registration (eventPower).
 - 2. Working with Joan and Paul Neufeld on transition: Lori is working on this.
 - 3. Current membership #s: Lori sent a link to the document link.
 - 4. Brochure requests? Carole shared some paper copies of membership forms that she had at NCTE.
 - 5. NCTE membership requirement: CATE board members are required to be dues-paying members of NCTE.
 - 6. Other: Ongoing questions about the membership budget.

- g. Convention Coordinators: Annie Gervais and Jennifer Silver
 - 1. NCTE gratitude: Jennifer shared how wonderful everyone was. Annie described how she pursued exhibitors and approached California attendees with CATE flyers.
 - 2. Board expectations at convention, including speaker introductions, are sign ups that every morning
 - 3. Convention rooming requests: Look in your inbox. Make sure you include Wednesday afternoon. Provide all information, including

- h. Reports by Liaisons
 - i. CETA
 - 1. Gale shared that Proposition 28 passed which will bring millions of dollars to arts education. CETA hopes to help teachers learn how to advocate for themselves to access the money.

2. CETA is working with colleges and universities in the state to get the “Theater” credential into their programs (she said there are about three in the state so far: Cal State East Bay and two others.)
- ii. CTA (not available)
 - iii. CWP (as posted)
 - iv. CDE (as posted)
 - v. CRLP
 1. Carol Jago says the California Reading and Literature Project has shifted to an elementary focus. They focus on early foundations of reading. Bill shared that he attended the California Literature Project in 1995 (reading was added next). Carole shared that getting elementary presenters for CATE 2023 has been difficult (we only have two). Carol Jago pointed out that NCTE struggles with the same issues. Lori suggested emphasizing the word “literacy” in our mission statement and our convention advertisements. Denise shared that techniques used to ELL and elementary early readers are similar.
 - vi. Common Core Consultant
 1. Bill shared:
 - a. A personal inventory of the majority of the 81 education-related businesses in the NCTE Convention Exhibit Hall on November 19, 2022, revealed a continued linkage (“alignment”) between featured skills and Common Core State Standards.
 - b. That said, data “falloff,” due largely to the Pandemic Era assessment gap, not to mention misinterpretation(s) thereof, during remote, hybrid, and hyflex “Zoomed” instruction, continues, almost unabated. Specifically:
 - i. Lack of understanding between CAASPP (CA “umbrella”) tests, which include SBAC* (or “equivalent” test) and the NAEP# (“Nation’s Report Card”) test. *i.e., grades 3-8; 11–given annually, with a writing sample. #i.e., given biannually to randomly selected students in grades 4, 8, and 12; is *much more* comprehensive. (See Ed-Data for 5-year trend graphs for CA student groups, school, district, county, and state level; via grade level, gender, ESL, migrant, plus economically disadvantaged.)
 - ii. “Fix” standardized test scores nationwide to help close the “achievement gap,” principally in mathematics and English, which grew during the Pandemic Era, via: increase in in-person school days, decrease class sizes, curb electives, install dual high school/college enrollments, move to mastery learning, and/or increase career and technical education (including field apprenticeships).
 - iii. Increased waiving of SAT and ACT test scores for admissions, by (now) 1,835 four-year colleges, has raised

anew the “alternative” usage of GPAs, teacher recommendations, and student essays. Affirmative Action court decisions *may*, also, affect college admissions.

- iv. Whether by Linda Darling-Hammond’s proposed Marshall Plan for K-12 education or Thomas B. Fordham Institute’s “Shopping Mall High School” proposal (1985 origin) to eliminate Carnegie Units altogether—and other “policy barriers”—reinventing high school is, especially, under consideration.
 - v. Change the per student funding (2002) amount: CA—\$21,596; Washington—\$22,000; Boston—\$25,000; and New York—\$28,000.
 - vi. Break up school district size(s), capping enrollments at 10,000 students (would affect large city school districts the most).
 - vii. Use CDE \$1,780,443,075 Instructional Materials Discretionary Block Grant monies to purchase standards-aligned professional development and instructional materials in specified areas, including for culturally relevant book collections.
- i. Report by Editor of *California English*: Carol Jago
- i. Carol shared that she really needs to be here with the board to be among us and hear what we are discussing.
 - ii. Carol shared that in order to get articles, it’s not just about pushing out a Call for Manuscripts, it’s about actively asking people to contribute.
 - iii. Carol shared the upcoming Call for Manuscripts and how she worked on the wording.
- j. Reports by Council Committee Representatives
- i. Capitol Council (nothing to report)
 - ii. Central Council (as posted)
 - iii. FACET (Kristie shared that Janina reported about a retreat that FACET did, and Kristie point out that they’re looking at reaching out to new teachers. She also shared that new teachers are grieving the “pre-COVID” normal that the older teachers are describing and mourning, and that the new teachers have never seen)
 - iv. GSDCTE (as posted)
 - v. Kern Council (as posted)
 - vi. Redwood Council (as posted)
 - vii. Southland Council (as posted)
 - viii. TUCATE (as posted)
 - ix. Upper (as posted)

5. Standing Committee Meetings (Round One)

Reminder: Please type your minutes/notes directly into the board minutes via a shared Google Doc. Include members present at the committee meeting, and the name of the person submitting the notes.

a. Diversity, Equity, and Inclusion

Agenda:

1. Review Convention presence
 - a. Affinity group presentation
 - b. Suggested outreach for councils
2. Mission Statement Work
3. Policies to Review: (review corrections to Introduction, 5.0 from September; finish reviewing 10.0 (along with 8.8, 8.9, 8.10), and 12.0—postponed from September):

INTRODUCTION

5.0 NON-VOTING MEMBERS

10.0 AWARDS (along with 8.8, 8.9, 8.10)

12.0 DIVERSITY, EQUALITY, AND INCLUSION

b. Publications/Social Media

Agenda:

1. Discuss CATE's Instagram account.
2. Review progress of creative writing contests.
3. Policies to Review (review 6.0 (tabled from September); check the updated policies (8.11 and 8.12 moved to Policy 6) to make sure the wording has been corrected as the action items stated):

6.0 PUBLICATIONS

c. Executive Finance

Agenda:

1. Look at paying membership % to local councils (CATE By-Law 10.3).
2. AV Chair for conventions
3. Policies to Review: (revisit issues in Policy 8.0 at a future meeting: 8.5, 8.6, 8.7, and Policy 14)

2.0 COUNCIL COMMITTEES (2.1, 2.2, 2.3 only)

8.0 FINANCE AND REIMBURSEMENTS (8.1-8.7 only)

14.0 CONFLICT OF INTEREST

LUNCH at Noon

December Book Exchange

We continued Standing Committee Meetings (Round One) to 2:20 PM.

6. Report Out of Standing Committee Meetings (Round One)

a. Diversity, Equity, and Inclusion

Committee: Diversity, Equity, and Inclusion
Chair: Dr. Carol Battle

Members present: Jori Krulder, Vicki Kurtz, Dr. Carol Battle, Julie Burnett, Kristie Leyba, Gina Vattuone

Committee meeting notes submitted by: Jori Krulder

Notes:

- Affinity group presentation for CATE 23 proposed by Carol Battle to inform people of what they are and how they work. The affinity meeting at last CATE was successful - introduced people to their councils.
- We need to think of ways to support teachers in their selection of texts (and classroom autonomy), and the backlash teachers get - resources for dealing with challenges - language to use, websites, policies and procedures need to include diversity, inclusion, equity. What form will this take? Handbook, session, flyer? NCTE website rationales, Learning for Justice [“Speak up at School”](#)
- Outreach to councils - discuss at next meeting
- Mission Statement (draft)
 - CATE [builds] a [professional learning] community for educators outside of their schools.
 - CATE gives voice and agency to educators
 - CATE is for all who teach literacy, not just English.
 - CATE provides year-long support; the convention is statewide, local councils are for throughout the year.
 - CATE addresses statewide issues as well as having local autonomy.
 - CATE exists to amplify voices of literacy teachers across the state.
 - CATE is an affiliate of a national organization.
 - [CATE invites...]
 - diverse, equitable, and inclusive...]
 - [CATE invites...teachers to know their students and select texts accordingly...]

REVISIONS:

1. Who CATE Is:
 - a. Professional Learning Community - a community of professionals, learning together
 - b. Literacy educators
 - c. Pre-k through college
 - d.

2. What CATE does: CATE builds a professional learning community
 - a. Engage in relevant dialogue
 - b. Provide professional development from active practitioners
 - c. Foster advocacy, voice, and agency
 - d. Amplify educator voice, empowering them to find their agency to make things better in the classroom and in the profession
 - e. Support the use of diverse texts
 - f. Seeks to interrogate systems of inequity through invitations for inclusive dialogue and action-oriented solutions.
 - g. Agency through community

3. How we do it:
 - [bracketed wording was suggested during the discussion]
 - [brainstorming and discussion will continue in the DEI Committee]

*** Idea for informing people about what CATE does at the convention: running slide show “Did you know?” talking about resolutions and other things CATE does

- Policies - [look at 5.0](#)
- Question: Joan: Who does the review of the ex officio members and liaisons every two years? What is the process? Where are liaisons and ex officio members listed? 1.1.4, 1.2.2
- Clarifying Question: 10.2 - CATE Award of Merit - intended for non-teachers?

Proposed Action Items (if needed):

ACTION ITEM (to be typed in during the report by the CATE Secretary):
To...

b. Publications/Social Media

Committee: Publications/Social Media
Chair: Rebecca Detrick (sub: Carole LeCren)

Members present: Carole LeCren, Bill Younglove, Lori Campbell, Sommer Iamele, Carol Surabian, Kylowna Moton, Joan Williams, Carol Jago, Ashley Prevo

Committee meeting notes submitted by: Ashley Prevo and Carole LeCren

Notes:

- Carol asked when to publish the creative writing contest flyer in *California English*.
 - Decision: February
- Discussion on Instagram page. Decision to restart and make a new page. Include “lit” in the new username to serve double-meaning for literacy and “lit” as used in pop culture.
- Sundance Press, great connection for California English
- Kylowna asked if Carol Jago has a editor’s manual.
- Kylowna asked why there aren’t any junior/assistant editor(s).

- Stopped at 6.1.2
- Start with 6.3.3 after lunch.
- Add resolutions from 2021 and 2022 to CATEweb.

Proposed Action Items (if needed):

- Nominate Carol Jago to next 3 year term (6.2.1)
- Strike 6.2.5 or keep the “office expenditure”- Discussion ensued. “plus office expenditures budgeted as needed.”
- Create a 6.1 based on 3.1.

6.1 CATE Board Publications/Social Media Standing Committee

The CATE President is authorized to appoint a CATE Board Publications/Social Media Standing Committee headed by a CATE board member appointed by the president. The committee shall include the *California English* editor as well as interested board members, especially those involved in CATE’s social media. The function of the committee is to create content and oversee posting of information on CATEweb.org and social media, and to oversee the writing contests. The Publications/Social Media Standing Committee ordinarily meets in conjunction with Board of Directors meetings.

- Delete 6.5.7.
- Swap 6.5 and 6.6

ACTION ITEM (to be typed in during the report by the CATE Secretary):

To renew Carol Jago’s contract for three-year term. Moved by Campbell, seconded by Johnson. Passed.

To create a new Policy 6.1 as stated. Moved by LeCren, seconded by Campbell. Passed.

To delete Policy 6.5.7. Moved by LeCren, seconded by Campbell. Passed.

To swap 6.5 and 6.6. Moved by LeCren, seconded by McAninch. Passed.

c. Executive Finance

Committee: Executive Finance

Chair: Greg Johnson

Members present: Denise Mikkonen, Robb Polski, Jennifer Silver, Annie Gervais, Susan Dillon, Liz McAninch, Greg Johnson

Committee meeting notes submitted by: Greg Johnson

Notes:

- Discussion about AV person for convention
- Reviewed speakers for CATE 2023 and \$ being paid to them
- Councils will be paid out their membership portions June 2023. There will not be

membership portions due to the minimal memberships purchased through the previous year.

- We would like to make PreConvention the same cost whether it's part of a package or not.
- Having a CWP representative at CATE board meetings would be useful to help make decisions and plans regarding convention and pre-convention.
- We looked at Bylaw 10.3 and had a discussion about the wording, including the use of the term "Council Committee" and the ability for members to determine which location (home address or school address) would determine the council to which they belong and pay dues.
- Policy 2.3.2 move to strike.
- Policy 2.3.3 becomes 2.3.2.
- 8.1.1 The CATE Treasurer is appointed in May by the Board of Directors for the following fiscal year (July 1-June 30). If there is a change of Treasurer, **it is recommended that** the outgoing Treasurer will remain in office until Oct. 1 to provide overlap and training for the incoming Treasurer.
- 8.4.1 The official CATE delegates (directors) to the NCTE Annual Directors Meeting are defined in Policy **11.2.** ~~8.4.~~
- 2. The official CATE delegates (directors) to the NCTE Annual Directors Meeting shall be reimbursed a maximum of transportation expenses to and from the convention (lowest coach airfare), and convention registration. If delegates are required or expected to attend meetings or workshops, such as the affiliate workshop, beyond the regular convention timetable, lodging for half a room for each director will be covered, and will apply to a maximum of six days.
- 3. This policy shall be subject to annual review at the time of the adoption of the CATE budget.
- 8.6 Reimbursement for President
- 1. ~~When the CATE President is invited by a Council Committee to serve as a program participant in any event outside the President's own regional Council Committee area, expenses for travel, registration, lodging, and meals shall be divided between CATE and the Council Committee extending the invitation.~~
- Move Policy 8.6.2 to 8.6.1, etc.
- 8.7 Contracts with Outside Agencies
No contractual arrangements **pertaining to the CATE budget** are to be entered into by any individual Board member other than the President, Vice President, ~~Convention Chair, Convention Coordinator, Membership Chair, or Council Committee Presidents~~ without the specific direction of the Board of Directors.

Proposed Action Items (if needed):

ACTION ITEM (to be typed in during the report by the CATE Secretary):

To strike Policy 2.3.2 and renumber the policies accordingly. Moved by Johnson, seconded by Silver. Passed.

To add wording to Policy 8.1.1 "It is recommended that".... Moved by Johnson, seconded by Campbell. Passed.

To change in Policy 8.4.1 the "8.4" to "11.2." Moved by Johnson, seconded by McAninch. Passed.

To strike 8.6.1 and renumber accordingly. Moved by Johnson, seconded by LeCren. Passed.

To revise Policy 8.7 as follows: No contractual arrangements **pertaining to the CATE budget** are to be entered into by any individual Board member other than the President, Vice President, ~~Convention Chair~~, Convention Coordinator, ~~Membership Chair~~, or ~~Council Committee Presidents~~ without the specific direction of the Board of Directors. Moved by Johnson, seconded by Surabian. Passed.

Time: 3:30 PM

Break until 3:45 PM

7. Standing Committee Meetings (Round Two)

Reminder: Please type your minutes/notes directly into the board minutes via a shared Google Doc. Include members present at the committee meeting, and the name of the person submitting the notes.

a. Membership

Agenda:

1. Language for Membership card. Changes in mailing letters. (QR Code)
- 2.
3. Policies to Review (completed at September meeting):
(check the updated policies to make sure the wording has been corrected as the action items stated):
 - 1.0 MEETINGS
 - 3.0 MEMBERSHIP
 - 9.0 ELECTIONS

b. Convention Coordinating

Agenda:

1. Update on CATE 2023 - Susan Dillon
2. Book Exchange session?
3. Meal ticket holding
4. IDEAS to Share from NCTE and CEL to improve our own convention
 - a. Build your Stack/Lesson Slam
 - b. NCTE Office of Intellectual Freedom, etc. Exhibit Hall and Chamber of Commerce from the next city
 - c. Problems of Practice Roundtable
5. Policies to Review (completed at September meeting):]
(check the updated policies to make sure the wording has been correct as the action items stated):
 - 2.4 Council Committees at the Annual Convention

7.0 ANNUAL CONVENTION

c. Policy/Censorship

Agenda:

- 1.
- 2.
3. Policies to Review (review corrections to 4.0, 11.0, 13.0 from September; finish reviewing 15.0—postponed from September):
 - 4.0 COMMITTEES AND SPECIAL ASSIGNMENTS
 - 11.0 NCTE
 - 13.0 CODE OF ETHICS
 - 15.0 DOCUMENT RETENTION AND DESTRUCTION

SUNDAY, DECEMBER 4, 2022

8:00 AM

8. Report Out of Standing Committees (Round Two)

a. Leadership/Membership

Committee: Leadership/Membership

Chair: Lori Campbell

Members present: Joan Williams, Janina Schulz (or FACET Rep), Kylowna Moton, Gina Vattuone, Carol Battle, Gale Caswell, Carol Surabian, Jori Krulder, Julie Burnett

Committee meeting notes submitted by: Kristie Leyba (FACET Rep.)

Notes:

1. Candidates for open offices: How do we go about recruiting leaders? MAL members for folks coming into CATE Board participation. President, VP, Sect., and 3 MAL positions are open and need either a council nomination form or 15 signatures from CATE members.
 - a. How can we assist councils in bringing in new Board members? Small councils need help in gaining membership since they are without a large, local conference to draw in new members. Teacher need for local councils has changed and trying to meet their needs locally is a challenge.
 - b. How does CATE and local councils evolve with the times? Perhaps exploring virtual programming, new teacher support for induction processes, safe spaces for venting/problem solving conversations, etc.

- i. Consider different audiences and markets of teacher demographics. Differentiate council/CATE activities to reach these different needs
- ii. Considering that more than 50% of teachers leave within the first 5 years, there is a need for new teacher networking. For Years 5-7, moving teachers into leadership and mentoring teachers for teacher leadership. Pairing teachers and mentors with a variety of models for what mentorship looks like (Zoom, f2f, Sat sessions) for participants.
- iii. Charter schools and independent schools are also very interested in networking their teachers to professional learning/networks.
- iv. SpEd is an area to tap for potential members.
- v. Utilizing social media and other web presence is helpful to building up energy and connections.
- vi. Storytelling pitch and mission statement on why folks should join CATE helps to draw in new members for why the time and energy for CATE is valuable.
- vii. Merch, mini grants awards, teacher-of-the-year membership award, and book giveaways for incentives.
- viii. Empathy interviews with people who can speak to what they need and where they are. "Listening tour" approach to uncovering needs in the areas.
- ix. Tap newly retired teachers in the area for some legwork with outreach.
- x. Provide some details in CATE bags for affiliate ribbons and get together. Put a poster for your affiliate at the ribbon station.

c. ERWC is looking of partner in a conference with CATE

2. Council focus posters (and a handout in conf bag)–Work with Julie Burnett Visually representing the ways in which CATE and local councils are connected at the membership booth of CATE convention. Small form to indicate interest in being more involved with CATE/local councils.
3. Story telling booth Flip Grid (slide showS).
4. Books on Carol's bookmark have been ordered through Russo's books. Wrap around pen has been purchased.
5. Retaining the memberships about to expire: Jan 30th expiration members might be offered an incentive to renew if they are not going to CATE? Feb issue of California English (with contest winners). Writing Project events, ERWC conference, ???
6. Other needs : convention

Bill added that in his experience BTSA has ranged from ineffective to amazing. He sees CATE as enrichment, and that our role is to help new teachers and to provide the ability to earn extra credits for continuing education.

Proposed Action Items (if needed):

ACTION ITEM (to be typed in during the report by the CATE Secretary):

To accept ERWC's offer to have a liaison to the CATE board, starting at the March board meeting. Moved by Campbell, seconded by Johnson. Passed.

b. Convention Coordinating

Committee: Convention Coordinating
Chair: Annie Gervais and Jennifer Silver

Members present: Susan Dillon, Carole LeCren, Robb Polski, Greg Johnson, Denise Mikkonen, Vicki Kurtz

Committee meeting notes submitted by: Carole LeCren

Notes:

- Formal Nomination for Chairs for 2024 in LA- Frank Mata and April Parker
- Update on CATE 2023 - Susan Dillon
 - Susan Dillon reported that she communicated with private school districts about the convention. She still needs an assistant AV person and table decorations.
- Book Exchange session?
 - Jennifer suggested that we could maybe promote a book exchange, maybe a session.
- Meal ticket holding
 - Jennifer and Annie have talked for over a year and a half about “making a seat for people at the table”--so therefore they are going to go back to paper tickets and have a pending meals board.
- IDEAS to Share from NCTE and CEL to improve our own convention
 - Build your Stack
 - Annie explained how Build Your Stack worked at NCTE and how we could adapt it to CATE. Discussion ensued. We talked about starting small with a Book Slam and Lesson Slam, perhaps at the beginning of a meal event.
 - NCTE Office of Intellectual Freedom, etc. Exhibit Hall
 - Annie wants to ask NCTE to bring their booth to CATE.
 - She also saw that the Chamber of Commerce from the next city hosting the convention had a booth.
 - Problems of Practice Roundtable
 - Annie shared that this type of roundtable discussion at CEL (which we tried but didn't do so well in Santa Clara). She read off some of the topics that were held at CEL. Discussion ensued. She wants to find some table leaders. Carole suggested putting the session at the end of a day so that the discussions could perhaps continue into the evening, if possible.

- Groups 360 and Proposals for CATE 2026
 - Hilton Los Angeles Airport / Westin Bonaventure Hotel & Suites Los Angeles
- The Fristrom Banquet
 - Robb explained his idea.
 - Carole suggested rolling it out in stages. She suggested calling it the Punky Fristrom Memorial Banquet, and including a blurb about him, maybe finding his signature that we can use as a logo. Then later we can add sponsorships, with the goal of making it a free dinner like Scholastic...eventually. Jennifer asked if Anne Fristrom could tell us if Punky had a favorite meal that could be on the menu–Susan said it is Swedish meatballs.

Proposed Action Items (if needed):
 To approve Frank Mata and April Parker as convention co-chairs for CATE 2024 in LA.
 To change 7.1.6 “will approve” to “approves.”

ACTION ITEM (to be typed in during the report by the CATE Secretary):
 To approve Frank Mata and April Parker as convention co-chairs for CATE 2024 in LA. Moved Dillon, seconded by Williams. Passed.

To rename the Saturday evening banquet at all CATE Conventions after the Fristroms: The Punky Fristrom Dinner. Moved by Johnson, seconded by McAninch. Passed.

To change Policy 7.1.6 “will approve” to “approves.” Moved by Johnson, seconded by Campbell. Passed.

c. Policy/Censorship

Committee: Policy/Censorship
Chair: Ashley Prevo

Members present: Bill Younglove, Carol Jago, Ashley Prevo

Committee meeting notes submitted by: Ashley Prevo

Notes:

- Resolution on book bans. Bill mentioned most people that suggest to ban books have not read that book and are taking things out of context or only concerned about certain pages.
 - Include NCTE’s This Story Matters in res
 - Sommer’s districts process for addressing book challenges (students on committee)
- Is it time again for class size res (17 past resolutions on this, last one in 2017), from Bill and Carol LeCren

- Carol Jago mentioned that the reason most legislation on this doesn't pass is lack of research supporting it. Teachers know it but not enough evidence
- Bill brought up that reducing 1 student per class would cost \$1 million
- Ashley - what if we zoomed in on elementary class sizes? Carol adds background/whereas on 4th grade NAEP reading scores, science of reading, narrative of learning loss, resolution supporting ideas of solution
- 15.0 DOCUMENT RETENTION AND DESTRUCTION (postponed from last time)
 - We agree with the recommended edits, outside of our current skills. Included below.
 - "We found this to be an amazingly impossible policy to fulfill, and suspect that we borrowed it from NCTE prior to the widespread use of electronic documents. Before attempting to revise it, we suggest looking at NCTE's current policies and seeing what their current policy looks like. And if that doesn't work, we really feel this may need a lawyer or some type of legal advice to rewrite. [For example, nowhere in this policy does it mention "membership lists" which is the most like document that many of us have on our laptops, with everyone's contact information. Should we be deleting those annually? Very confusing.]"
- Quiet quitting. Is that something resolutions want to address? From Carol Jago.
- Personal action item: To draft two resolutions: 1) book banning for Res Comm to continue to work on at conference, 2) class size importance in elementary. Ashley will start, any one who wants to join may be added to the doc
- ADDITIONAL potential resolution: push in for special ed (Kern), Carole LeCren mentioned this would be a huge amount of research, discussion ensued.
- Res could be more focused on the **training** for aids and teams and gen teachers, for sped how to work with gen ed, for gen ed to work with sped

Proposed Action Items (if needed):

-

ACTION ITEM (to be typed in during the report by the CATE Secretary):

To...

9. Old Business

(none)

10. New Business

Bill Younglove brought books to share.

Robb shared that ALAN gave us books at NCTE that we will be using at CATE 2023.

Sommer will look into getting this location (Hilton San Diego on Harbor Island) for the May meeting. Stay tuned.

Denise announced that we still need applicants for the scholarships we have. Robb said to get in ALL applications by December 31.

Carol Battle pointed out that scholarship winners can't afford to pay for hotel and meals. She suggests that local councils may want to look into subsidizing with their own funds.

Carol Surabian shared that many districts have money but don't advertise it. She also explained how to convince districts to fund.

Greg Johnson shared the award and scholarship nominees.

1. List of award winners, scholarship winners, and Award of Merit winners
 - a. To be ratified by the board
 - b. Classroom Excellence Award nominations
 - i. Elementary: Kim Svihovec - Kern
 - ii. Elementary: Katie Bohne - Central
 - iii. Middle: Thalia Holingue - GSDCTE
 - iv. Secondary: Genevive "Gini" Wozny - Redwood
 - v. Secondary: Coryn Herring - Capitol
 - vi. College: Mary Adler - Southland
 - c. Scholarship nominations
 - i. Liz candidate - Fristrom (will get info to you this week)
 - ii. Sommer nominated Jessica Mosteller for the Fristrom award
 - d. Award of Merit nomination
 - i. Sarah Rafael Garcia/Libromobile/Barrio Writers
 - ii. Dickens Project/UCSC

ACTION ITEMS

To accept the classroom excellence award winner nominees as posted above. Moved by Johnson, seconded by Williams. Passed.

To accept the award of merit nominees as posted above. Moved by Johnson, seconded by McAninch. Passed.

To suspend Policy 8.10 to offer two Fristrom scholarships and suspend the Henke scholarship for CATE 2023. Moved by Campbell, seconded by Silver. Passed.

To use the Advisory Committee on Zoom to finalize the late nominations by December 31. Moved by Johnson, seconded by Campbell. Passed.

Annie introduced to us a new organization (one-year old) called the California Association of Asian & Pacific Leaders in Education- caaple.org. She asked what the next step would be to invite them into our space. Carol Jago suggested having them write an article for *California English* introducing themselves. Robb suggested bringing a “guest” to the CATE Board meetings, so that they can see if we’re a good fit. Carol Battle suggested a list of ideas for keeping in touch with organizations such as this. Make a list of five things for reaching out, then reevaluate.

ACTION ITEMS

To change Bill Younglove’s title to Legislative Analyst. Moved by LeCren, seconded by McAninch. Passed.

11. Adjournment

Moved by Johnson, seconded by Prevo.

Time: 10:12 AM