

CATE Board of Directors' Meeting
September 12, 2020
Virtual Meeting
MINUTES DRAFT

Join Zoom Meeting

<https://pointloma.zoom.us/j/99942419374?pwd=R1prdIFwUU9CaDZmNjAySDRmWmpWdz09>

Meeting ID: 999 4241 9374

Passcode: 350229475

Present: (members who were present are highlighted):

Greg Johnson, Outgoing President, Incoming Past President
Robb Polski, Incoming President
Denise Mikkonen, Outgoing Past President/Co-Treasurer
Jill Hamilton-Bunch, Outgoing Vice President
Sommer Iamele, Incoming Vice President, Outgoing MAL Unspecified
Carole LeCren, Secretary
Patrick Keough, Co-Treasurer
Angus Dunstan, Capitol Rep
Susan Dillon, Central Rep (Interim)
Janina Schulz, FACET Rep
Gina Vattuone, GSDCTE Rep
Kim Flachmann, Kern Rep
Vicki Kurtz, Redwood Rep
Jennifer Silver, Southland Rep
Carol Surabian, TUCATE Rep
Jori Krulder, Upper Rep
Julie Paulsen Burnett, MAL Elementary

Carol Battle, MAL Middle
(vacant), MAL Secondary
Matt Olsen, MAL Secondary
April Parker, Incoming MAL Unspecified
Carmen Carrillo, Outgoing MAL College
Kylowna Moton, Incoming MAL College
Bill Foreman, MAL Small Council
Liz McAninch, MAL Unspecified
Joan Williams, Membership
Michelle Berry, Convention Coordinator
Annie Gervais, Assistant Convention Coordinator
Jennifer Silver, CATE 2020 Chair
Mindy Montanio, Liaison CTA
Bill Younglove, Liaison Common Core Consultant
Gale Caswell, CETA Liaison
Tim Dewar, Liaison CWP
Jennifer Howerter, Liaison CDE
Carol Jago, <i>California English</i> Editor, California Literature Project Liaison

1. **Call to Order (8:00 am)**
Meeting called to order at 8:09 am.
2. **Approval of February 2020 Minutes**
Moved to approve by Surabian, seconded by Battle. Passed.
3. **Introductions (happened later in the meeting at 9:20 AM)**
4. **Consent Docket** – Appointments (Sommer Iamele - Vice President; Greg Johnson – Past President; Standing Committee Chairs: Mark Olsen – Policy/Censorship; Jennifer Silver –

Convention Coordinating; Kim Flachmann/Joan Williams - Leadership/Membership; Patrick Keough – Executive Finance; Carole LeCren – Publications; Equity and Diversity – Carol Battle) Moved to approve by Johnson, seconded by McAninch. Passed.

5. CATE Board Reports

- a. President – Polski
 - i. Robb welcomed Susan Dillon (Interim President of Central Council) and Kylowna Moton (MAL College) and April Parker (MAL Unspecified) to the board. He also thanked everyone who filled open positions.
 - ii. MAL Secondary position needs filled. Robb had considered someone who had previously run for the board, but wanted to open up suggestions for possible people from the board. He plans to appoint the position in time for the December board meeting. E-mail Robb later with suggestions.
 - iii. Thank Jill Hamilton-Bunch for setting up the Zoom.
- b. Vice President - Sommer lamele
 - i. Sommer proposes that CATE purchases a Zoom account, the first tier level would be about \$149. She wants Executive Finance to discuss it.
 - ii. The next meeting is December 5-6. Plan to have it as a Zoom meeting.
- c. Past-President – Greg Johnson
 - i. Welcome. Greg expressed the difficulties of distance learning this fall is quite different from what it was in the spring. He and Robb gave a going-away-off-the-board gift to Jill for her service. Carole asked about if the board is considering giving awards.
 - ii. Writing Contests: Greg brought up that the board can continue some things even if we decide not to have a convention: awards can be considered in Leadership/Membership; writing contests can be considered in Publications.
- d. Secretary - LeCren
 - i. Please limit side conversations (unless in chat)
 - ii. Carole provided a link to the minutes on Google Docs and asks that all committees type their minutes directly into minutes (she indicated the spots in blue). She needs to know who is present in the committee, who is submitting the minutes, and the notes.
- e. Treasurer – Keough and Mikkonen
 - i. CATE budget: Patrick went over the budget with a screen share. He went through it line by line (since we usually do this in May) and went through his recommendations for this year’s budget. He gave compliments to areas where we were fiscally responsible. We budgeted \$350,000 and spent \$293,869,82. Our current checking account balance is \$126, 134.76.

- li. Some questions were raised about the Resolutions Committee at convention, and the cost of having them at convention. Angus shared the issue in the past that the costs of the Resolutions Committee have determined if we continue to have them at the convention. He wanted to make sure that the total cost was accurate. Robb pointed out that some Resolutions Committee members were paid for by their districts, which may explain the low cost of last year's Resolutions Committee. Patrick will bring the discussion into Executive Finance.
 - lii. A suggestion was made to have the link to the budget Excel spreadsheet, which Patrick has already changed to a read-only Google Sheet, that we will make available in the CATE Google account. Carole and Sommer will work on figuring out where those documents will be located, and how the board will access them.
- f. Membership – Williams
- i. Joan shared that we are lucky that CATE 2020 occurred right before the shutdown, and for her, it was the last event where she was present with large crowds of people.
 - li. Membership #s: We are about 1200. That's fairly normal, we move between 900 and 1200 for the last few years.
 - lii. Reality of membership without convention—minimum two year issue
What will happen if we don't have the convention? All memberships from the convention will expire at the end of 2021, and the ones that expire at the end of 2022 will not be able to renew at the convention if it doesn't take place. There are some people, of course, who will rejoin anyway.
 - iv. Roster requests
How to get a roster? Ask Joan. Do not ask Precision. She suggested several ways to use the roster, to demonstrate the value of being a member of CATE: book clubs, virtual events, etc.
 - v. Reminder to be current NCTE members
It is a requirement, as an affiliate of NCTE, for all board members to be dues-paying members of NCTE.
 - vi. Other: The membership side of our website has some issues with renewing membership (sometimes it doubles up memberships). She is working with Cindy and Precision to determine what the problem is.
- g. Convention Coordinator – Berry (with Silver and Gervais as apprentice/shadows)
- i. Gratitude, always: Michelle welcomed Susan, April, and Kylona, and thanked the board for already reading her extensive e-mail about the pros and cons of holding the next convention in the time of COVID-19. She re-capped the issues: the hotel will move our contract to 2025, potential speakers were offering to present virtually, not in person. Michelle recommended renewing Curtin's contract for convention exhibit hall services. Another recommendation: to have some kind of monthly virtual meeting to replace the "perk" that our members expect from a convention. She shared that she had contacted Cindy Conlin that her services as Registrar would not

be needed for CATE 2021. Michelle ended by complimenting all current teachers who have to teach new students on flat screens this fall. She clarified that she will be ending her Convention Coordinator job on July 1. Michelle also thanked Bill Foreman for fielding presenter questions about the convention.

- ii. Final CATE 2020 thoughts: Jennifer shared her gratitude to her local convention committee and of course board members. She pointed out the new things that she tried, a Friday social event, a sit-with-your-council lunch, the super session on Sunday which bracketed the annual board meeting. Many of them increased attendance. Jennifer reminded us that we “branded” the convention by using the logo in multiple places, including cookies provided by the hotel. She also reminded us that we were really lucky (in reference to the convention happening before the COVID shutdown).
- h. Report of Liaisons
- i. CTA - Montanio
Mindy shared that her report, as sent out earlier, is pretty detailed. She wanted to emphasize the importance of Proposition 15. She pointed out that not everyone’s property taxes will go up. She pointed out that CTA has a disaster relief fund. There is also distance learning resources from CTA. The draft of the ethnic studies model is on the CTA website.
 - ii. CWP - Dewer
Tim shared that CWP made a quick pivot to online. CWP is very interested in working with CATE, since they usually do the pre-convention. The Subject Matter Projects are writing all kinds of material to bring more social justice into the curriculum. The projects’ funding has been preserved for this year. And finally, Tim expressed his gratitude to all teachers and what they are doing during these times.
 - iii. CLRP - Jago
Carol shared that she has been connected with them more of late. The California Reading and Literature Project has moved to helping with early reading, and also with African American literature.
 - iv. California English - Jago
Carol needs help finding artists for upcoming issues. She could also use help with reading manuscripts. She postponed the original topic of the fall issue on the science of reading, and switched it to social justice, although she plans to return to the reading topic later, especially since several professional organizations, such as NAEP, are focusing on science reading.
 - v. CCSS - Younglove
Bill shared three things: he has been following up with NCTE about asking them to offer a lifetime membership option; he and Mindy explored the idea of teacher

involvement in politics and/or running for office--the conclusion was in a future convention to have a panel; and that Cal State will continue with remote learning in the second semester. He shared that the Cal State's decision was based on the fact that this is a WASC-accreditation year, and they would need a waiver to come back on campus. There are some exceptions to online: performing arts, medical course working with patients. And finally, he shared that he belongs to an organization of Holocaust groups, he posted something, and it turns out that his posting was forwarded to the Biden/Harris campaign. He made the point that teachers may need to give voice to issues. Annie shared that some districts, in regard to political involvement, have prohibitions against it.

- vi. CDE – Howerter
Jennifer shared that her report, as posted, features two grants. She also shared that the second draft as revised for the ethnic studies, is open to comments, and she shared the link. One thing out-of-date in her report is that the XX has now been approved, and discussion before the CDE board may make it part of the dashboard. The state literacy plan is going to be posted for public comment, probably on September 15 (until October 28). She would love to have feedback, and asked us to share it with our stakeholders. Early literacy grants may fund 75 schools.
- vii. CETA - Caswell
Gale was not available at 10 AM to report.
- viii. CYRM - Gervais
No report at this time.

BREAK: until 10:20 AM

- i. Report by CATE Council Representatives (you may state “as posted” if reports were submitted)
 - i. Capitol - Dunstan
Nothing to report.
 - ii. Central - Dillon
No report.
 - iii. FACET - Schulz
As posted.
 - iv. GSDCTE - Vattuone
Nothing to report.
 - v. KCTE - Flachmann
As posted.
 - vi. Redwood - Kurtz

Vicki shared that they gave some awards at convention and followed up with a local event which got some local press. People at the event may join CATE. They are partners with the Redwood Writing Project, and have an October 1 Zoom scheduled to celebrate with the young writers and their teachers.

- vii. SCTE - Silver
As posted.
- viii. TUCATE - Surabian
As posted.
- ix. Upper - Cole
Not present, no report submitted.

6. Standing Committee Meetings

Reminder: Please provide written minutes and delegated tasks to secretary by end of meeting to be included in the minutes. For this meeting, please type your minutes/notes directly into the minutes (see blue type below). Include members present at committee meeting, and the name of the person submitting the notes.

- a. Policy/Censorship – **Mark Olsen**, Carol Jago, Jennifer Howerter, Mindy Montanio, Carmen Carrillo, Angus Dunstan, Bill Younglove
 - i. Policy Introduction, 15, 16 review
 - ii. Review the minutes from our last two meetings.
 - iii. Discuss ideas/suggestions/needs moving forward.

POLICY/CENSORSHIP COMMITTEE NOTES/MINUTES submitted by: Mindy Montanio

Present: Angus Dunstan, Bill Younglove, Carmen Carrillo, Carol Jago, Jennifer Howerter, Mark Olsen, Mindy Montanio

Notes:

- Need to look at policies up for review--Policies 15 and 16 are past due by two years.
- Policy 15--Document Retention and Destruction--Leadership may need to review this policy to ensure that the policy is followed.
 - 15.2.d--Who is responsible for deletion of electronic records, documents, and files?
 - 15.2.b--Who destroys the records? There is no procedure for destroying old documents.
 - We need to add language to determine who is responsible for maintaining and destroying. OR We need to delete language that isn't specific.
 - 15.2.c--Why do we need some of these records? Is this language boilerplate?
 - Add specificity to language in 15.2 to apply to all Board members?
 - We would like to refer this policy to the Executive Board, but keep these policies intact through review.
- Policy 16--Whistleblower Policy

- There appear to be some typos in this section, 16.2.3. “They should be directed to the President of ~~the~~CATE or to the Treasurer. If one or both of those persons are implicated in the complaint, report, or inquiry....”

ACTION ITEM: To change Policy 16 as presented. Moved by Olsen, seconded by Dunstan. Passed.

- How to report? Describe in detail, either verbally or in writing, the specific facts of the complaint. Add this statement to 16.2.3.
- Policy 12.2--Otherness and Equity Steps--this conversation will require more time than in this truncated meeting. This committee was renamed Equity and Diversity, so perhaps this section needs to be updated to reflect the name change of the committee.
- Political Involvement/Activism--How can we create a space, forum, panel to address the necessity, as well, as the implications of activism in the classroom? Can we create a panel or session (virtually or in person) about how to handle difficult conversations with students? How can we equip teachers to have these conversations, considering our current environment? Mark shared his experience in his classroom using a Black Lives Matter video in class, and having his vice principal immediately contact him about what was going on in his classroom.
- We will also need to review the Introduction?

- b. Convention Coordinating – **Jennifer Silver**, Michelle Berry, Annie Gervais, Greg Johnson, Patrick Keough, Carole LeCren, Denise Mikkonen, Robb Polski, Bill Foreman, Vicki Kurtz, Tim Dewar, Julie Burnett
- i. Policy 7.0 review
 - ii. CATE 2021 status report

CONVENTION COORDINATING COMMITTEE NOTES/MINUTES submitted by: Carole LeCren

Present: **Jennifer Silver**, Michelle Berry, Annie Gervais, Greg Johnson, Patrick Keough, Carole LeCren, Denise Mikkonen, Robb Polski, Bill Foreman, Vicki Kurtz, Tim Dewar, Julie Burnett

Notes: Two things to discuss: 1) What CATE 2021 is going to look like? 2) Go over Policy 7.0.

Carole suggested a webinar offering of some type, perhaps free for members only, using speakers (CWP, Carol Jago, some previous speakers). Discussion ensued: It would need to be weekend because subs are a nightmare right now. Tim suggested: What do we get for our \$50 membership? Some live, some taped materials. Michelle explained the con of funding presenters, and funding tech support. Discussion ensued about what a mini-CATE would look like: members only? Live or taped? Once a month? Or just in February? Could we record and archive? How would we access? Would we need permission for recording the attendees? Vicki shared how CTA did their August webinars: chat only to presenter, presenter gave link to presentation at the end, could only see the presenter not the attendees. She got a lot out of the sessions. Tim asked what the membership dues cover. Discussion ensued about the following: convention will not generate income, but will also not allow us to maintain membership (we will lose members if we don't hold a convention), thus the purpose of a mini-CATE webinar is simply to maintain some membership. Patrick pulled up the budget to show what some of the fiscal implications would be. Bill explained that we have to decide what we want to

do in place of convention, and do we have the funding to afford it. Julie reminded us that Carol Jago is available. Tim said that people come to convention because they want to learn from their peers, or the keynotes, or the authors, or they come for the awardees--so if we can think of a series, or offering that covers these things: a Carol Jago, an author coming out at that time, a teacher/presenter with concrete ideas for the classroom, and perhaps an opportunity for awards. Julie added that this would also be a chance to include the elementary level, who are doing amazing things at this time. Robb also mentioned partnering with other entities or share costs, such as Asilomar. He also shared that the "peers" emphasis will dovetail with our post-COVID need to see real people out in the world. Discussion ensued about ideas for a mini-CATE assuming it is approved. We decided to postpone looking at Policy 7.0.

ACTION ITEM: To cancel CATE 2021. Moved by Johnson, seconded by Surabian. Passed.

ACTION ITEM: To form a subcommittee to lay the groundwork for a mini-CATE virtual event or events. Moved by Johnson, seconded by Vattuone. Discussion: Greg expressed concerns that the entire board needs to be in on creation of this alternate virtual event. Carol Jago shared that outrage at NCTE's decision to charge \$250 for a virtual event may inspire us not to make the same mistake. Carole LeCren shared all the ideas from the notes of the committee, in order to point out what we had already brainstormed. Joan added ideas brought up into her own meeting: creating a resource bank of presenters that could be accessed asynchronously; they did want an entire weekend of Zooming. Bill Foreman said we need a subcommittee to generate ideas instead of allowing the entire board, but if the board can give us a general direction. Jill--assign the committee, then trust the committee, then bring it back to the board. Carol Jago wanted to add two things she's seen that have had tremendous success: a College-Board teacher event was created over a month, on Sunday nights; and what Carol Booth Olson did at UC Irvine with speakers (Jago, Gallagher, Hicks)--both were live, both were not Sommer added that in her district (Poway, where Carol, Denise, and Patric) they created a bank of materials. Angus contributed that we have 1200 members, who for most, the only CATE thing they associate with is the convention. He also reminded us that we have financial reserves. This may be the best time to draw on those reserves. He also suggested if it would be a good idea to extend everyone's membership for another year. Greg shared that we discussed what type of operating expense we will need without income. Carol Surabian explained that if we have no income, or extend membership by two years, then the councils will not receive any income from membership either. Carole reiterated some of the ideas. Bill Foreman wanted to second some of the ideas, including that we would need an established date. Tim summed up: CATE has enough money to keep our members, to extend membership as a show of caring, that extension of membership is coupled with a question to members of what they need, then choose the subcommittee takes the information, provided by the membership, then use that content to create the structure that can deliver that content. Passed.

ACTION ITEM: To sign the new contract with Curtin. Moved by Silver, seconded by Johnson. Passed.

- c. Leadership/Membership – **Kim Flachmann, Joan Williams**, April Parker, Liz McAninch, Carol Surabian, Janina Schulz, Kylona Moton, Carol Battle, Gina Vattuone, Sommer Iamele
- i. Candidates for office—generating interest—maybe advertise job descriptions
 - ii. Board member handbook
 - iii. CATE 2021 convention workshop session evaluation and future
 - iv. Tickets, drawings, t-shirts evaluation
 - v. Council table meeting evaluation
 - vi. Slide show of Board members evaluation
 - vii. Membership Action Plan-what can we do to retain/gain members?

LEADERSHIP/MEMBERSHIP COMMITTEE NOTES/MINUTES submitted by: x

Present: **Kim Flachmann, Joan Williams**, April Parker, Liz McAninch, Carol Surabian, Janina Schulz, Kylona Moton, Carol Battle, Gina Vattuone, Sommer Iamele

Notes: The open offices on the CATE Board are Secretary; Membership; and Member at large, small council; and Member at Large, unspecified. To advertise these jobs to the larger population, we need descriptions for each position, which Carol Surabian will take on. We recommend that one of the new board positions become a “Social Media Chair.” We advocate looking at the bylaws to ensure we would be able to change one of the positions to a social media position. Perhaps look into a paid position for someone to run the social media platforms (Twitter, Instagram, Facebook), as the amount of work it would require can be quite extensive. We would also like to pursue the “New Member Handbook”. Joan will be sending out a draft of the Board Member Handbook for the committee to review in December. T-shirts at convention, coupled with pictures of board members at the events, were helpful for members. Additionally, the tickets at the convention helped to make personal contact with members and “break the ice” for members. We’d like to continue with upcoming events. At dinner, tables were designated for councils to sit together. Leadership did not feel it was as “successful” as we would have liked. For next time- make it more purposeful, tell members about it ahead of time, make table signs more visible, and improve it in other ways. We will revisit when our next convention gets closer.

Ideas for getting/retaining members: offer virtual seminars free to members, offer a “resource bank” free for members .

Lunch 12:00-1:00 pm

Report out of First Round of Standing Committees.

- d. Executive Finance – **Patrick Keough**, Michelle Berry, Annie Gervais, Jill Hamilton-Bunch, Greg Johnson, Denise Mikkonen, Robb Polski, Jennifer Silver, Bill Foreman
- i. Review end of fiscal year 2019-2020 budget
 - ii. Review Convention 2020 budget
 - iii. Review, revise, and vote on Proposed Budget for fiscal year 2020-2021
 - iv. Discuss reimbursements to local councils
 - v. Request budget information from local councils

- vi. Discuss Postal Forms for CE
- vii. Review any potential cost cutting measures for fiscal 20-21, given that there will be no convention this fiscal year.

EXECUTIVE FINANCE COMMITTEE NOTES/MINUTES submitted by: x

Present: [names of people in the committee meeting]

Notes: We discussed the general fund budget, with a profit of \$31,000. We reviewed our bank accounts, which are doing well. We reviewed the convention budget. The convention made \$95,000; thanks to all the people who helped the convention happen. They discussed some adjustments about the hotel bill, just to make sure everything is in the correct line item. We discussed how to share and vote on the proposed budget. Patrick screen shared the budget sheet and pointed out various line items, and the thinking behind the numbers on each line. He proposed to take some money out of reserves to balance the budget (around \$39,000). He described the budget as lean and realistic.

ACTION ITEM: To accept the proposed budget for 2020-2021. Moved by Johnson, seconded by Forman. Passed.

Patrick shared that they also discussed the council's financials, and they still need GSDCTE and Capitol. They need to get the forms to CATE's financial accountant. Denise and Patrick will work on some forms that are due October 1. They also discussed the effect that a social media position might have on the budget.

Greg shared proposed changes to the policies:

Greg will share the document with Carole

ACTION ITEM: To adopt the policy changes to Policy 4.4 as proposed. Moved by Foreman, seconded by lamele. Passed.

ACTION ITEM: To adopt the policy changes to Policy 4.6 as proposed. Moved by LeCren, seconded by Foreman. Passed.

ACTION ITEM: To adopt the policy changes to Policy 4.7 as proposed. Moved by Johnson, seconded by Battle. Passed.

- e. Publications – **Carole LeCren**, Liz McAninch, Carol Jago, Carol Surabian, Janina Schulz, Angus Dunstan, Joan Williams, Somme lamele, Mark Olsen, Jennifer Howerter, Kylowna Moton, Tim Dewar, Bill Younglove
 - i. Review policies about CATE Creative Writing Contest (Policy 8.12) and ensure we have a prompt.
 - ii. Review policies about CATE Professional Writing Contest (Policy 8.11) and ensure we have a prompt.

- iii. Discuss and brainstorm how to advertise writing contests.
- iv. Review policy 6.0 (most recently reviewed 9/19) to clarify the role of social media.
- v. Budget action item: To continue Carol Jago's contract as editor of *California English* (usually renewed in May during the budget meeting).

PUBLICATIONS COMMITTEE NOTES/MINUTES submitted by: **Carole LeCren**

Present: **Carole LeCren**, Liz McAninch, Carol Jago, Carol Surabian, Janina Schulz, Angus Dunstan, Joan Williams, Somme lamele, Mark Olsen, Jennifer Howerter, Kylowna Moton, Tim Dewar, Bill Younglove

Notes:

1. We decided on the writing contest prompt, using the same prompt for both contests: **How has your story changed since last year? Think about your old routines compared with how you live right now. Write a story, poem, or essay in response to this prompt.**
2. We reviewed the policies and realized we just recently updated them.
3. Carole will backtrack on the new changes to the policies and update them. The biggest change from a previous board meeting was to change the name of the committee to Publications/Social Media Committee.
4. We started a discussion about social media, continuing the discussion from Joan's committee. Some ideas mentioned were shared by Carol Jago and Jennifer Howerter, who talked about using popular hashtags and powerful people on Twitter, and she also had better success by using a visual with the Tweet. A long discussion ensued. Kylowna summarized that we are selling the value of English language arts. Bill Younglove shared that the word "curriculum" comes from the Latin word for "run the course" and what we need to do is to help our members "run the course" with what they do. Is our purpose to validate? To inspire? To help/bail them out? Ideas from Jennifer, who has experience doing this for CDE, include little mini videos on teaching affirmations, cool things people are doing in the classroom, questions to the larger audience, etc. After a little break, we got a preview of Joan's action items about membership. To extend memberships to September 2021, and to offer half price membership to new members...which would be advertised in California English to current members (if you have colleagues struggling this year...encourage them to join CATE for half price this year).
6. Equity and Diversity – **Carol Battle**, Kim Flachmann, Mindy Montanio, Julie Burnett, Vicki, Gina Vattuone, April Parker
 - i. Review of past meetings.
 - ii. Discuss ideas/suggestions/needs moving forward

EQUITY AND DIVERSITY COMMITTEE NOTES/MINUTES submitted by: April Parker

Present: Gina Vattuone, April Parker, Mindy Montanio, Carol Battle, Kim Flachmann, Carmen Carillo, Julie Burnett, Vicki Kurtz

Notes:

A Member-Only Facebook Page for CATE

Resource push out via Social Media, housed on website. Committee HW - ask people "What issues of equity and diversity are important to you/would like CATE to work on?"

- All CATE members being able to add content to the Facebook page (with approval prior to posting) We can share and pull resources (host live sessions, post speaker resources, book reviews) to be monitored by a CATE moderator. (CATE members only) Maybe as a resource, ask some Preservice teachers if they would be interested in "interning" as a moderator

California English Submissions

- If you know someone who could provide articles to bank for future issues
- Doesn't have to be on the current themes should be 700-800 words with reference

Short Equity Training Vignettes for the CATE Board

- Presenting information to keep the board current (ideas: gender related, sentence starters for difficult conversations)

Council Participation - brainstorm ideas and push out

- Include an equity type question on the outgoing survey when we announce the CATE conference being cancelled.
- Using student voices in some way (Future Teachers) Asking our members how can we encourage students of color to become teachers of color. Asking our members, What do you do in your classroom that would have students envision one day becoming a teacher? Research shows 80% of teachers are from a white feminine norm and so we have to push against this norm in some way. A space to offer a ray of hope and love to our teachers and indirectly our students.
- Virtual book club
- Send an announcing Post card from Joan that says join the conversation in this new forum

Policy Revisits - Policy 12.2 General Committee Review

- Re-recommend the changes submitted in December 2019.
- And the name be changed in all three places references to Otherness and Equity Steps be changed to Equity and Diversity

Remind the convention committee of Dr. Farina Abolitionist Network for Mini CATE Conference

Potential Native American speakers: HSU professors Cutcha Risling Baldy (Hupa), Kayla Begay (Hupa), Keduecsha Lara (Yurok); the graphic novel *Soldiers Unknown* by Chag Lowry (Yurok).

ACTION ITEM: To create a members-only closed Facebook Page led by the Equity and Diversity Committee. Moved by Battle, seconded by Flachmann and Parker. Passed.

7. Committee Meeting Reports

- a. Policy/Censorship [reported out before lunch 11:45-noon; see above]
- b. Convention [reported from 1:00-1:45 pm]
- c. Leadership/ Membership [reported from 1:45-3:00 pm]

[Standing Committees, Round Two, met until 4:30 pm]

- d. Executive Finance [reported from 4:30-5:05 pm]
- e. Publications [5:15 to 5:30 pm]
- f. Equity and Diversity [reported from 5:05-5:15 pm]

8. Old Business

Bill Younglove shared that 19 years ago on September 12 he drove to a CATE Board meeting from Los Angeles and San Jose, he noticed that there were no planes in the air, and found out that the CATE board meeting was cancelled. He wanted to thank everyone for coming to the board meeting during these trying times.

9. New Business

ACTION ITEM: To extend the expiration dates on all current CATE memberships to August 31, 2021. Moved by Williams, seconded by Johnson. Passed.

ACTION ITEM: To offer new one-year memberships for half price until August 31, 2021. Moved by Williams, seconded by Johnson. Passed.

Sommer suggested if we could have pre-meetings of standing committees. Carole suggested that if the standing committee chairs generated their agenda items at least a week prior and e-mailed the members of the committee so they could discuss items prior to the board meeting. Janina mentioned not all the standing committees need the longer time. Maybe the committees that need the longer time can frontload discussion items via e-mail.

Denise offered the CATE credit card for Sommer to purchase a Zoom account.

Robb reminded the board that people need to volunteer to:

1. Bill Foreman
2. Julie Burnett
3. Mark Olsen
4. April Parker
5. Liz McAninch
6. Annie Gervais
7. Jennifer Silver
8. Carole LeCren
9. Joan Williams

Co-Chairs of the above committee: Annie, Jennifer, and Carole

Michelle asked about the logistics of setting up this subcommittee. Discussion ensued: Carole and Joan will work on the letter to members. Bill Foreman will tell the potential presenters. Jill suggested that the CATE President announce it (as her college president makes announcements). Robb will announce it on CATEweb.org officially. Michelle suggests that Carole and Joan write the letter, Robb signs it, and it gets posted on CATEweb.org. Annie suggested doing the "letter" as a video instead.

Robb suggests that the advisory board and the mini-CATE subcommittee meet on October 10.

Jennifer Silver is thrilled to announce our CATE 2022 Convention Co-Chairs in Long Beach to Julie Burnett and Mark Olsen.

ACTION ITEM: (above) Moved by Silver, seconded by Johnson. Passed.

Jill thanked everyone for the flowers that arrived at her door while she was running the Zoom meeting. She expressed her love for being on the CATE board.

10. Adjourn

Move to adjourn by Johnson, seconded by Burnett.

Adjourned at 6:13 pm.