

**CATE Board of Directors' Meeting
December 4th and 5th, 2021
Hilton Long Beach
701 West Ocean Boulevard
Long Beach, California 90831-3102
Zoom: 960 621 8793
In Person: **Pacific Room 1 and 2**
MINUTES DRAFT**

Present: (members who were present are highlighted):

In Person

Via Zoom

Greg Johnson, Past President
Robb Polski, President
Sommer Iamele, Vice President
Carole LeCren, Secretary
Denise Mikkonen, Co-Treasurer
Angus Dunstan, Capitol Rep (absent)
Susan Dillon, Central Rep
David Wisar, subbing for Janina Schulz, FACET Rep
Gina Vattuone, GSDCTE Rep
Kim Flachmann, Kern Rep
Vicki Kurtz, Redwood Rep
Jennifer Silver, Southland Rep/Convention Coordinator
Carol Surabian, TUCATE Rep
Jori Krulder, Upper Rep (absent)
Julie Burnett, MAL Elementary, CATE 2022 Convention Chair
Carol Battle, MAL Middle

Rebecca Detrick, MAL Secondary
April Parker, MAL Unspecified
Kylowna Moton, MAL College (absent)
Liz McAninch, MAL Unspecified
Joan Williams, Membership
Annie Gervais, Convention Co-Coordinator
Bill Younglove, Liaison Common Core Consultant
Gale Caswell, CETA Liaison
Tim Dewar, Liaison CWP (absent)
Karen Ridley, Liaison CTA (absent)
Jennifer Howerter, Liaison CDE
Carol Jago, <i>California English</i> Editor, California Literature Project Liaison (absent)
Guest: Lori Campbell
Guest: Frank Mata

1. **Call to Order (time)**
Called to order at 8:21 AM Pacific.
2. **Approval of September 2021 Minutes**
Moved by Johnson, seconded by Battle. Passed.
3. **Introductions**
Introductions went around the room, and then on Zoom.
4. **Consent Docket**
 1. Approval of agenda for December 4-5, 2021
Moved by McAninch, seconded by Johnson. Passed.
 2. Appointment of Frank Mata to MAL Secondary (for the remainder of M. Olsen's vacated position)
 3. Appointment of Lori Campbell to MAL Small Council (for remainder of B. Foreman's vacated position)

Moved by Parker, seconded by Wisar. Passed.

5. CATE Board Reports

a. President – Robb Polski

1. The passing of Bob Infantino and Cheryl Joseph
Bill, Carole, Liz shared memories of Bob and Cheryl. Rob had a moment of silence for Bob, Cheryl, and Liz.
2. Some committee assignment changes: Susan Dillion to Convention, April Parker and Rebecca Detrick to Policy/Censorship. April has accepted the position of leading the Policy Committee.
3. *California English* 2021 NCTE Affiliate Journal of Excellence Award: Robb recognized Carol Jago and her work on *CE*. Bill shared a surprise that he hopes to give Carol Jago the next time she is with us in person.
4. Welcome Lori Campbell and Frank Mata to the board. Robb shared that he truly appreciates the family experience of being on CATE.

b. Vice President - Sommer lamele

1. Upcoming meetings-
Sommer shared details about the hotel and parking.

c. Past-President – Greg Johnson

1. CATE Distinguished Service Award

ACTION ITEM: To suspend Policy 10.3.11 until May 2021. Moved by LeCren, seconded by Gervais (as Capitol Rep substitute). Passed.

ACTION ITEM: To nominate Angus Dunstan for the CATE Distinguished Service Award for CATE 2022. Moved by Johnson, seconded by McAninch. Passed.

Greg reviewed the steps for nominating a DSA. He requests that ALL board members send letters of support about/for Angus. April suggested a video clip she has. Carole would love to have Greg receive them by Dec. 17 so that it would help her when working on the program pages featuring Angus Dunstan.

2. Classroom Excellence and Awards of Merit

Submit your council's nominations to Greg before the first committee meeting time.

3. Positions on the Board

Lori asked how to run for a position on the CATE board of directors.

Positions that are open for nominations this year are:

Member-at-Large: Secondary

Member-at-Large: Elementary

Membership Chair

- d. Secretary - Carole LeCren
1. Update any changes to roster.
 2. Ask committee members to submit notes directly on Google Doc during subcommittee meetings, except Action Items; we will do those in real time.
 3. Anybody who wants updated business cards, fill out this Google Form:
https://docs.google.com/forms/d/e/1FAIpQLSe1IKDrpGANgWkX_HUI-Y7Bp3UOkPm10d7R-75bcsPuP-3ZNA/viewform
- e. Treasurer – Denise Mikkonen
1. Year-to-date Finances.
Denise went over the figures for convention, board expenses, journal expenses, credit card expenses. She went over the checking account balance. Denise shared how to contact Vanguard accounts; the two balances are roughly \$71,000/\$151,000. She verbally shared the finances because she is working on the Quicken account. Denise shared that the hotel is charging the CATE credit card for our rooms; Robb suggested that Executive Finance will work on how to come up with a system to deal with the reimbursements. She also shared the fair business practice posting, the taxes, and the official application as a non-profit organization. The treasurer's address is listed as the official business address for CATE. Denise also shared that we will owe \$240,000 to the hotel whether or not people show up. Suggestions were made about how to get people to attend: Carole has flyers, people can come for just Saturday/Sunday if there is a sub problem.
 2. Reimbursement updates/Reminders: The papers are on the table. Paper receipts are required.
- f. Membership – Joan Williams
- Joan shared that most of her information is in her report. She is getting many requests for membership numbers, which means people are renewing and/or trying to sign up for convention. Precision sent out an e-mail for renewal holdouts (about 800) with a free drawing for a CATE convention registration.
1. Steps taken to retain/renew members: several mailings, a big ad in California English.
 2. Current CATE and NCTE membership required for board members.
 3. Roster and brochure requests: Contact her for current roster (and old rosters in case you want to contact former members).
 4. Bob Johnson from Precision Assembly: Joan was going to bring a card to the meeting for people to sign (before she got grounded by fog); she still plans to send him a card and a little something from CATE.
- g. Convention Coordinator – Jennifer Silver and Annie Gervais

- a. Thanks all around: Jennifer thanked Julie.
- b. Convention promotion: flyers and social media: Jennifer asked people to help Carole get the flyers.
- c. Local Council Meet-Ups: Discussion ensued about the safety and location of such a type of meeting. Carole suggested choosing a time (Friday? 5:30 pm) and posting location at registration.
- d. Rooming Needs: Get your roommate requests to Jennifer today if possible.
- e. Board Member Registration Codes: BOARD for basic registration. If you want to pay half and only take a half discount BOARDHALF. These are the codes for registering for CATE 2022 with the board discount. The resolutions representatives from the councils may use the BOARDHALF discount.
- f. Booth Sales and Registration: We have 16 exhibitors so far. Annie shared the map of the exhibit hall (very small) that there will be exhibitors in the hallway. Lori (the “swag” committee chair) asked if any of those exhibitors may want to donate bags for the convention. Jennifer shared that Mrs. Nelson’s was bought out by Scholastic, but will not be helping to sell our major speakers’ books; however, they do have a booth.
- g. Board Member Work Hours: Annie shared that there is a clipboard where board members will sign up for at least four hours of “voluntold” hours.
- h. CYRM Lunch: The publisher for Wendy Mills, the CYRM winner, will not fund her trip. Annie found her on social media, but it looks like she is busy that weekend. Suggestions were made for alternate speakers. Kim volunteered to contact Kelly Gallagher.
- i. Pre-Con Speaker: The speaker has changed.
- j. Board Member Registration
 - i. COVID-19 Mitigation Protocols and Current State Mandates: The state mandate (currently) for 1000 people indoors, which applies to everyone in the hotel building...so it applies to us...we must have vaccination status/or negative PCR test in 72 hours...and masks indoors at all time except when actively eating and drinking. This will most likely not change. Annie and Jennifer are worried about obstreperous people. Originally as a joke, and now maybe going to happen, is Julie’s husband, Annie’s husband, and maybe more spouses, buy them a shirt that says CATE Security, and use them as visual. Frank shared that when he presented at CTA, people walked around reminding people to wear their masks. Gina suggested making masks with CATE Cares. She also was worried about escalation with untrained security. Discussion ensued. Suggestions were made to have rapid-tests available and have masks available. Annie asked if everyone wants us to design a shirt and make it available for purchase online.

BREAK: 10:50-10:55 AM

h. Report of Liaisons

i. CTA - Karen Ridley (absent)

ii. CWP - Tim Dewar (absent) (as posted)

iii. CLRP - Carol Jago (absent)

iv. *California English* - Carol Jago (absent) (as posted)

Bill recommended that people provide “artist of the issue” suggestions to Carol.

vi. CDE – Jennifer Howerter

Jennifer shared that her report is mostly as posted. She pointed out a few highlights. She shared that there are many literacy initiatives from the state superintendent. Some brand new things: in addition to getting one million books out, he is now committed to getting 10,000 students their library cards, and access to e-Books from Dec. 1-Jan. 31..a winter gift for literacy. She posted in the Zoom chat: SSPI Thurmond has also announced a partnership with Renaissance that will provide free and unlimited access to myON digital books and daily news articles for all pre-kindergarten to grade twelve students in California from December 1, 2021, through January 31, 2022. This initiative aims to give students The Gift of Literacy during the winter break by providing opportunities to engage in reading at home, at school, and in the community. Through this initiative, students—with the support of their families and educators—will access books and news articles in English and Spanish using a special shared account on Renaissance’s myON digital reading platform.

She also shared that there is another event (Zoom chat): To support his initiative, on December 6, 2021, at 3:30 p.m., SSPI Thurmond will moderate a panel discussion with education leaders who have led or are leading programs that have been proven to improve literacy and biliteracy for Black students, English learner (EL) students, and other students in need of support of making literacy gains.

Panel participants include:

- Martha Hernandez, Californians Together
- Greg Lucas, California State Librarian
- Dr. Barbara Nemko, Napa County Office of Education Superintendent
- Brooklyn Williams, Freedom School Coordinator

The town hall is open to the public, and anyone with an idea to improve literacy and biliteracy may send an email to statewideliteracycampaign@cde.ca.gov. Dr. Nemko and Martha Hernandez will speak about best practices for serving EL students in literacy and biliteracy. Watch the town hall live on the California Department of Education Facebook page.

Thanks to Vicki for reminding me that the link to the free digital books didn't post. Here it is! <https://www.renaissance.com/california-myon-gift-of-literacy>

v. CCC - Bill Younglove

Bill shared that he has an exception to mask wearing because he is hard-of-hearing due to his service, and he loses lots of communication because he can't see Bill's report:

-The UC Provost declared, on 11/18/21, at a Board of Regents meeting that neither the SAT nor the ACT will be required for admission, nor will any other new test be so devised. The Academic Senate said, additionally, that the SBAC scores will not be used either. That means that UC is now part of 130 California High Education not requiring SAT/ACT. This number equal 7% of the nation--and some 1780 such institutions nationwide, total. Thus, GPAs, course rigor, essays, special talents, and extracurricular activities will count the most.

-RAND Corporation reports that teachers using curriculum aligned to academic standards has risen since 2019 (pandemic onset)--more so in math than in ELA, and more so in elementary and middle schools than in high schools, but (from an American Instructional Resources survey given nationwide in 2019, 2020, and 2021 to twelve states) more schools designed their own curriculum (; thus, "improvised). Under-represented students' test scores, due likely to lack of digital access, declined the most.

-The U.S. Department of Education (DOE) required, in 2021, a return to testing, but many such tests were: 1) given remotely, 2) shortened versions (or even alternate ones, even in some California school), and 3) with varied participation. The DOE waived accountability rules if schools were testing fewer numbers. Suggestion: Do NOT use said scores for high stakes testing decisions, such as promotion(s). It is best to "triangulate" with/from former tests, diagnostic tests, and teacher reports.

Discussion ensued about the pros/cons of relying more on teachers' grades.

vii. CETA - Gale Caswell (absent)

viii. CYRM - Julie Burnett

Julie is resigning from CYRM. We have Teresa Twizzleman (sp?) is our member. We need more reps. Julie has the application. There is a CYRM meeting at Carlsbad Library for the presidents of the various organizations. Rebecca announced that Teresa and Chris Luktes (sp?) will be doing an informational session at CATE 2022. Discussion ensued about replacing the CYRM liaison and how to campaign for new representatives...each organization is supposed to have three.

- i. Report by CATE Council Representatives
 - i. Capitol - Dunstan (absent)(as posted)
 - ii. Central - Dillon (as posted)
 - iii. FACET - Schulz (as posted)
 - iv. GSDCTE - Vattuone (as posted)
 - v. KCTE - Flachmann (as posted)

Kim wanted to share an idea about membership. In addition to nagging them, she sent out two messages to them around the time of the Call for Manuscripts deadline as a good time to remind

- vi. Redwood - Kurtz (as posted)
- vii. SCTE - Silver (as posted)
- viii. TUCATE - Surabian (as posted)
- ix. Upper - Krulder (as posted)

6. **Standing Committee Meetings (Round One)**

Reminder: Please type your minutes/notes directly into the minutes via a shared Google Doc. Include members present at committee meeting, and the name of the person submitting the notes.

- a. Convention Coordinating – **Jennifer Silver and Annie Gervais**, Greg Johnson, Carole LeCren, Denise Mikkonen, Robb Polski, Vicki Kurtz, Tim Dewar, Julie Burnett, Susan Dillon
 - 1. Chair’s Report-Julie Burnett
 - a. Progress
 - b. What’s needed from the board?
 - 2. Nuts and Bolts
 - a. Giveaways/Drawings
 - b. LCDs and other AV needed
 - i. Bakersfield:
 - 1. 6 LCD Projectors
 - 2. 4 Speaker Sets
 - 3. Projector Screens

- 4. Connection Cables
 - ii. Michelle:
 - 1. 1 LCD Projector
- c. Receptions and Continental Breakfasts
- d. Preconvention Meeting with hotel Wednesday at 4 pm.
- e. Printed Program Update
 - i. Progress Report on 2023 Monterey (Susan Dillon)
- f. Action Item: Nominating Susan Dillon as a Chair
- g. Speaker Ideas:
 - i. Amanda Gorman

Committee: Convention Coordinating

Chairs: Jennifer Silver, Annie Gervais

Members present: Jennifer Silver and Annie Gervais, Greg Johnson, Carole LeCren, Denise Mikkonen, Robb Polski, Vicki Kurtz, Julie Burnett, Susan Dillon, Tim Dewar (absent)

Committee meeting notes submitted by: Annie Gervais

Notes:

- Julie's Report:
 - Full convention committee, local to Kern area.
 - Frank Mata (and Julie Burnett) will help with the bookstore issue.
 - We plan to ask Kelly Gallagher to cover the CYRM Lunch slot.
 - Teresa Twizzleman has the award and the books.
 - Can we ask Wendy Mills to videotape herself accepting the award? Also, we will need her address for sending the award as well.
 - Dr. James Ray for AV Chair, he owns a business doing so.
 - Centerpieces \$30 each
 - Council Signs
 - Thank You Cards: Please collect a generic thank you from your students before the Thursday board meeting: the link to the lesson plan if you want to use it is: https://docs.google.com/document/d/1pF4G77s82oel2kC-iOMj7cFTNy3GAE_efKc9-G_d9ac/edit?usp=sharing
- Breakout Rooms
 - Twelve each session, so 12 projectors needed (at a minimum)
- Carole's Program Needs:
 - From Greg- All award winners and which meal they are assigned to.
 - Needs: What is assigned where?
 - Has eventPower and/or Carol Jago received any ads?

Proposed Action Items: Nominating Susan Dillon as Convention Chair
Security budget \$3000

ACTION ITEM: To accept Susan Dillon as Convention Chair for CATE 2023 Monterey. Moved by Johnson, seconded by Battle. Passed.

ACTION ITEM: To hire security for the registration and exhibit hall materials that will be in the public lobby up to \$3000. Moved by lamele, seconded by Johnson. Mikkonen reported that the budget has \$1500, and this action item is to cover the hotel's cost of \$50 an hour. A question was raised about the liability. Passed.

b. Leadership/Membership – **Kim Flachmann, Joan Williams,** Lori Campbell, Liz McAninch, Carol Surabian, Janina Schulz, Kylona Moton, Carol Battle, Gina Vattuone, Sommer lamele

1. Candidates for open offices
2. Activation of Remind—who will do this?
3. Board member slide show?
4. Story telling booth
5. Drawings, tickets, t-shirts, giveaways
6. Bringing back our members and gaining new members—ideas/action plan?
7. SWAG—free and for sale
8. Slide show—Lori
9. Ribbons
10. Other needs for convention
11. Possible land acknowledgment:

Inviting Tribal members to open our convention? Each day maybe? I could not find someone from the Puvunga Tribe, but the Juaneno Band has been advocating for them, so perhaps Heidi Lucero, their chairwoman has ideas. I couldn't find a phone number or email address for her, but the secretary is Georgia Edmundson 252-394-3600. The Tribe's number might be: 949-488-3484

(<https://www.jbmian.com/contact--update.html#/>). Or Joyce Stanfield Perry, the tribal manager and cultural resource director. The Gabrielino-Tongva Nation's chairman is Charles Alvarez phone #310-403-6048, and his email is Chavez1956metro@gmail.com. Co-chair, Linda Candelaria 626-676-1184, LCandelaria1@gabrielinotribe.org.

<https://askaleader.com/?tag=land-acknowledgement>

Committee: Leadership/Membership

Chairs: Kim Flachmann, Joan Williams

Members present: Joan Williams, Kim Flachmann, Gina Vattuanoe, Liz McAninch, Lori Campbell, David Wisar, Sommer lamale

Committee meeting notes submitted by: Carol Battle

Notes:

- Elections:
 - Research: MAL - 3 Unspecified on a rotating basis. 3 year terms. Elementary, Middle, 2 secondary, college. 9 total, 3 new per year. During lean years this changed. Elementary Membership Chair, 1 refilled unspecified. Liz Secondary spot is up for election.
 - MAL Elementary, MAL Secondary and Membership are up for re-election in 2022.
 - We need to make sure the forms for running for office are available to the public. Last year we had an ad in CA English. Council Presidents should have the forms but we should also speak with Carol Jago. Request that ad for running for officer should be put in the edition of CA English after the Feb Board Meeting/
- Remind App for Convention communication
 - Someone must be the administrator
 - Cost?
 - Jennifer & Annie will use a messaging system through Event Power or social media postings
 - Jannina & Rebecca are handling social media. We will provide them with a list of things that need to go out.
 - Recommend to Convention committee that they work with social media team To messaging and reminders
- Board Member Slide Show
 - Mixed reviews, requires someone to take charge
 - Lori proposed creating a Google Form to Board members. Lori would like assistance putting it together to make it presentation ready
 - Place completed slide show in shared Google folder for reference so participants can use for reference
 - Gina shared her pre-existing google form with Lori
 - Share at meals where there is already an AV set-up
 - Sharing information is optional
 - Complete google doc by 12/17. Will come from Lori
 - Convention Stories recorded from members
 - Need a release

- Contact Story Corps to have a booth come
 - Collect stories about teaching during a pandemic and how we've pivoted
 - Gina is reaching out to Story Corps
 - Carol B is reaching out to podcasters via Twitter
- Convention Swag (drawings, t-shirts, tickets, giveaways)
 - Tickets remain from last year
 - Carol Jago bookmark with recommended book list Drawing could be from that set of books
 - Hand out tickets as we did before to hand out for people to visit the membership booth
 - Lori will work with a contact to have some books donated
 - Place one ticket in each swag bag (ticket in envelope within bag)
 - A notepad has been designed for giveaway. Lori is requesting a budget and a number.
 - There are plenty of ribbons for the next few years.
- Back Issues of CA English need to be picked up from Precision for giveaway. Gina will drive them up.
- Email Lori with convention protocol slideshow ideas

Proposed Action Items: Gifts for drawing at Membership Booth \$250 budget to purchase books for giveaway

ACTION ITEM: To allocate \$250 for the membership booth to buy books from Carol Jago's bookmark booklist for a giveaway. Moved by Campbell, seconded by Silver/Battle. Discussion ensued about which budget line, it was determined that there is already \$6000 in that line. We can vote to increase allocation later. Defeated.

c. Policy/Censorship – **Angus Dunstan, April Parker**, Rebecca Detrick, Carol Jago, Jennifer Howerter, Bill Younglove, Karen Ridley, Frank Mata

Agenda:

1. Resolutions Thursday

Committee: Policy/Censorship

Chairs: Angus Dunstan, April Parker

Members present: Bill Younglove, April Parker, Rebecca Detrick, Frank Mata, Jennifer Howerter

Committee meeting notes submitted by: Rebecca Detrick

Notes:

Bill giving history of censorship - local and regional councils

14 past CATE resolutions that address censorship

NCTE only had one resolution - trends and concerns and such -

April has a survey put together to put on social media in order to prepare for resolutions.

- Resolution Ideas Survey for AP colleagues.

Instruction related

Teaching Profession

Technology in the Classroom

Testing

Social Justice

Equity

Diversity

Inclusion

STEM/STEAM/Interdisciplinary

Censorship

SEL

9 regional councils - really want to represent California Teachers

Needed:

CRT resolution

Censorship - classroom vs. library - historically/contemporary - revised vs. author purpose vs. cultural context

Protection of academic freedom surrounding censorship - conversations/print/slides -

- Need to clarify how voting works with Resolutions and whether as a board member we can be on the Resolutions committee

Proposed Action To-Do Things:

- Obtain name/email of Resolutions Committee people
- Survey - send out broadly
- POLICY/CENSORSHIP COMMITTEE JOB: Contact Resolutions committee and give data from survey as well as the need for CRT/Censor resolutions mentioned above.

ACTION ITEM: (none)

Committees met 11:30-noon,

Lunch

Continued meeting 1-1:40 PM

Then reported out.

- 7. Report Out of Standing Committee Meetings
 - a. Convention Coordinating
 - b. Leadership and Membership
 - c. Policy/Censorship

- 8. Standing Committee Meetings (Round Two)

Reminder: Please type your minutes/notes directly into the minutes via a shared Google Doc. Include members present at committee meetings, and the name of the person submitting the notes.

 - d. Equity and Diversity – Carol Battle, Kim Flachmann, Julie Burnett, Vick Kurtzi, Gina Vattuone, April Parker, Susan Dillon, Jori Krulder, Gale Caswell, Karen Ridley, Frank Mata

Agenda:

- 1. Name Change to DEI?
- 2. CATE Representation
 - a. Flyer
 - b. Speakers
 - c. Land Acknowledgements
- 3. Outreach for CATE attendance
- 4. BIPOC Affinity Group Session & informal feedback
- 5. DEI Scholarship
 - a. Recipient criteria
 - b. QR Code for donations
 - i. How do we collect donations?
 - 1. Round-Up app; Amazon Smile
 - 2. Donation QR code to be filtered right into budget account
 - ii. When will we give out the first scholarship (2023)

Committee: Diversity, Equity and Inclusion (DEI)

Chair: Carol Battle

Members present: Carol Battle, Frank Mata, Kim Flachman, Vicki Kurtz, April Parker, Gina Vattuone

Committee meeting notes submitted by: Gina Vattuone

Notes:

- Correcting to committee name - DEI - consistent with column in California English
- Mindful representation - make sure the face of CATE represents our teacher & student demographics- For example, Flyer - white male, male child & changed to white male and black girl - white savior, & on day of Rittenhouse verdict, Speakers all white presenting,
- How can we effectively include indigenous land acknowledgements - at conference- needs to be authentic rather than performative, do it correctly or don't do it at all, do at each mtg? Breakout sessions? New person - where they come from identify which unceded tribal land from which they come.
- <https://native-land.ca/>
- 20 Texts & Tweets for CATE - Challenge to the board - reach out to twenty people to spread the word about the CATE Convention.
- BIPOC group session, has been received positively
- DEI Pathways Scholarship - continue to work on the logistics this year with a planned implementation in 2023 at the earliest.
- https://www.givelively.org/text-to-donate?gclid=EAIaIQobChMI-Jbc9uLI2wIVQkOGCh3MjA7HEAMYAiAAEgInq_D_BwE

Proposed Action Items for future meetings:

- 1) Create a line item in the DEI committee budget for the 2 DEI Pathways Scholarships for Full Convention Registration, including meals.
- 2) DEI Pathways Scholarship Candidate Criterion (1 teacher candidate & 1 current teacher)
 - *This excludes travel costs. So, considerations could be made to privilege candidates who live in the area of the state closest to the convention or local councils may choose to support any additional costs of transportation.*
 - Nominations must be received by local affiliates by November 1st and will be voted on at the December board meeting.
 - Scholarship for two teachers (one teacher candidate and one other) representing one of the marginalized groups (ethnic groups, women, special ed, LGBTQ+). The registration cost would be sponsored with meals and no travel.
 - Ask hotels if they would donate a room on behalf of the DEI scholar. If they do, we will acknowledge them in the program.
 - At the BIPOC Committee ideas for this scholarship will be discussed.

ACTION ITEM: (none)

e. **Publications/Social Media** – Carole LeCren, Liz McAninch, Carol Jago, Carol Surabian, Janina Schulz, Angus Dunstan, Joan Williams, Sommer Iamele, Jennifer Howerter, Kylowna Moton, Tim Dewar, Bill Younglove, Rebecca Detrick, Lori Campbell

Agenda:

1. How to get the membership video out (Lori):
<https://www.youtube.com/watch?v=5GZdxYR21IY>
2. Make another video about the convention location (Lori and Carole)
3. Update/status of CATEweb.org (things to fix):
 - a. BOARD ONLY
 - b. Forms
4. Update/status of CATE Creative Writing Contest
5. Social media:
 - a. Twitter at the convention
 - b. Instagram/Facebook
 - c. Presenters can tweet...if they have twitter accounts.
 - d. We can create a Google Drive folder and YouTube account.
6. Annual Report
 - a. Future idea to publish an annual report that could be sent out like California English (like other philanthropic organizations).
7. California English
 - a. Thanks to Carol Jago again, and to Bill Younglove for what he did for her.

Committee: Publications/Social Media

Chair: Carole LeCren

Members present: Carole LeCren, Bill Younglove, Lori Campbell, David Wisar, Rebecca Detrick

Committee meeting notes submitted by: Rebecca Detrick

Notes:

- Lori - video about what is CATE and why should they get my registration money
 - Currently working on making video to explain to convention attendees about parking and shuttles and various other event related things
- Website (Joan) - board only section - Roster/Directory - private part of website (not available anymore?)
 - Forms sections - running for office form? - where are forms on the website?
 - Revamping of policies, resolutions, etc.
 - Creative Writing Flyers - going to be sent
 - New Redwood Coordinator as well
- For Policy revisions: Need to include job descriptions/checklist/deadlines for specific publishable items. (could be past president job to enforce deadlines - remind at Sept. meeting)

- #CATE22 #CATE2022 #CAEnglishTeachers #ReimaginingEnglish #LBCATE #CATECaliforniaDreamin
- FOLLOW Twitter: [@CATE_California](#) , Facebook: [@CATEweb](#) , Instagram [@cate_teachers](#)
- CATE2022 Google Drive - promo videos of presenters to be promoted via Facebook/Instagram/Twitter
- Social Media: If eventPower is pushing out announcements, then once we advertise the social media access, that will help us. Advertise the social media contacts in the program, but also in the eventPower.
- Annual Report - perhaps print simil
- ar to Catholic School pamphlet that Carole Lecren brought as sample - we agree that it would be nice to have this sort of publication to read, but also to help publicize.
- Bravo *California English*!!!!!! Such an amazing magazine and Joan is thankful and also wants to thank Bill for the gift - kudos to putting that together)
 - Lori - also loves *CE* and Carol and Bill

Writing Contest - Liz McAninich

1. Taking in entries and organizing them
2. Then send confirmation letters to winners and thank you but no thank you letters to those who do not win
3. Convert PDF's back to Word/Google and forward early to Carol Jago

Discussion of Neutrality - not wanting to start a war, but also recognizing resolutions are pretty fiery, and that perhaps controversial issues are good to have conversations about - Need to be able to meet all audiences...

Lori - need to make sure that the first point of contact to CATE board is through a local council member. Local communities can address better the controversial issues that are important to community - in a sort of filtering way - before it gets to board? - highlighting how helpful it would be to have the annual report published in a way that would highlight the diversity of teaching in California.

Everything is controversial and we need to be willing to have and model diplomatic and respectful discussions.

Proposed Action Items: none

ACTION ITEM: none

f. Executive Finance – Greg Johnson, Annie Gervais, Denise Mikkonen, Robb Polski, Jennifer Silver, Julie Burnett, Susan Dillon

Agenda:

1.

Committee: Executive Finance Chair: Greg Johnson
Members present:
Committee meeting notes submitted by:
Notes: <ul style="list-style-type: none">● GSDCTE, FACET, Southland, Kern, Redwood● Capitol: Annie wants to submit a Fristrom scholarship. The form is not working.● Greg wants to know if any of the scholarships are going to be utilized. The DEI committee will be advertising their scholarships for next year. It looks like the Fristrom scholarship may be used by Capitol. Is anyone eligible for the Henke or the Virigina Reid scholarship?● Robb recommended that board members go seek out people to invite. It's the right thing to do. We need to use the scholarship money, or else we're not being good stewards (Parker, Mikkonen).● Thanks to Denise, here is the form for nominating a Virigina Reid, a Fristrom, and a Henke scholarship: https://docs.google.com/document/d/1cejFoKcHoHE00dPT2tIN-QFvvCTye6fk/edit● DEI: Maybe we can give it out this year, even though we're not set up for a process, maybe we tap someone for this year.● Greg recommends that you funnel requests through your council president, and Robb says to cc him and Greg.● Summer reports that regarding the hotel rooms this weekend. For those who are singletons, CATE will pay for Friday night, YOU will need to pay THE HOTEL for the second night.● Denise has paid for the insurance for the convention.
Proposed Action Items:
ACTION ITEM: To approve the nominees for the Classroom Excellence/Award of Merit nominees [names to be inserted later]. Moved by Johnson, seconded by LeCren. Discussion ensued about who will tell the winners. Official (from president/past president) and personal (from the council president): both should occur. Passed.

Report out: 3:30 pm

[Standing Committees, Round Two]

- d. Equity and Diversity
- e. Publications
- f. Executive Finance

9. Old Business

Bill Younglove reminded that at the beginning of meeting, that we honored our lost ones (Bob Infantino, Cheryl Joseph, and Punky Fristom). He shared that Punky's name flashed across the screen at the NCTE (online) annual board meeting, honoring those who have passed. He also mentioned Mike Rose and a recipient of an Award of Merit (a California legislator): Betty Karnette.

10. New Business

Bill Younglove shared that NCTE in Anaheim is next November. He said that the Call for Presenters is due in January for a convention in November. He asked if anyone gets in a position of power at NCTE, see what they can do about the huge gap of time. He also mentioned that Asilomar, a fall conference, also has proposals due in January. Liz had an answer, because Asilomar asks registrants to sign up for sessions when they register.

Summer announced that the shared Google Drive should be up-to-date.

Lori and Rebecca made sure that Greg received their nomination/15 CATE member intentions for running for office.

Kim thanked everyone for being flexible with the Zoomers.

Robb shared his acknowledgement of the "feeling in the body" with our continued work for diversity, equity and inclusion. He also talked about the land inclusion attempt.

ACTION ITEM: To invite a speaker who is appropriate for a land inclusion opening, add a line item to offer one' night's stay at the hotel for CATE 2022. Moved by Burnett, seconded by Wisar. Discussion ensued about how we can make this concept authenticate. Gervais pointed out that we can find a room night as part of our contract, but a donation would cost us money--so she advised being careful about the second part of this item "or, if they are local, to donate a cause of their choice.", since currently the budget for the convention is already negative. As a friendly amendment, Robb will remove the donation part of his action item about the donation. Discussion ensued about who will make the contact: Vicki Kurtz.

Robb apologized that we were not able to do a white elephant/book exchange. He suggested we talk during breakfast, and that Zoomers can participate via the Google form that Annie will send out.

11. Adjourn
Moved by Johnson, seconded by Campbell.
Adjournment: 5:16 PM

TOMORROW:

Breakfast: 7:30-8:30 PM

Book Discussion

Book Exchange Link:

<https://forms.gle/8qiSQ4otNP6qHyNz6>

12. Tour of the Convention Hotel Facilities and Meeting Rooms

A Re-Cap of Links and To-Dos from the Board Meeting:

Convention Room Registration:

Immediately, tell Jennifer about your rooming needs at the Convention:

https://docs.google.com/forms/d/e/1FAIpQLSfjzG34y-GrW2KmiQbGEgF8dysdwjqWfynR0d6PHuT_Ad1MjQ/viewform

Awards

Send in all needed documentation to backup any/all awards to Greg.

Want a CATE Board T-shirt?

Here is the link to order a CATE Board T-Shirt (if you want one) by January 1:

<https://www.customink.com/g/eww0-00ch-nkx7>

Want CATE Business Cards?

If you need business cards for your role on the board, communicate to Carole:

https://docs.google.com/forms/d/e/1FAIpQLSe1IKDrpGANgWkX_HUI-Y7Bp3UOkPm10d7R-75bcsPuP-3ZNA/viewform

Thank You Cards: Please collect a generic thank you from your students before the Thursday board meeting: the link to the lesson plan if you want to use it is:

https://docs.google.com/document/d/1pF4G77s82oel2kC-iOMj7cFTNy3GAE_efKc9-G_d9ac/edit?usp=sharing

Book Exchange Link:

<https://forms.gle/8qiSQ4otNP6qHyNz6>