

**MINUTES**  
**CATE Board of Directors Meeting**  
**May 5-6, 2018**  
**Hyatt Regency at the San Francisco Airport**  
**1333 Bayshore Highway, Burlingame, California, USA 94010**

To Do/Actions to Take  
Before the  
Next Board Meeting:

**SATURDAY, MAY 5, 2018**

Present:

Carole LeCren, Jeannine Ugalde, Marina Santos, Kathy Nichols, Carol Surabian, Janina Schulz, Gina Vattuone, Angela Halpin, Greg Johnson, Denise Mikkonen, Carol Battle, Patrick Keough, Sommer Iamele, Robb Polski, Carmen Carrillo, Bill Younglove, Liz McAninch, Gale Caswell, Jennifer Silver, Richard Hockensmith, Michelle Berry, Joan Williams, Annie Gervais, Angus Dunstan

**I. Call to Order: 8:02 AM**

**II. Consent Docket**

The following item of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket:

A. Approval of March 2018 Minutes. Moved by Hockensmith, seconded by Berry. Passed.

B. Adoption of May 2018 Agenda. Moved by McAninch, seconded by Surabian. Passed.

**III. Board Reports**

A. President (Mikkonen 5 min.)

1. Success of CATE 2018 – Thank you to all
2. Minutes/Agendas updated on CATE Web
3. Election Ratification

President: Greg Johnson

Vice President: Jill Hamilton-Bunch

MAL Unspecified: Liz McAninch

MAL Small Council: Bill Foreman

MAL Secondary: Jeannine Ugalde

**ACTION ITEM:** To accept the ratification of the election. Moved by Berry, seconded by Williams. Passed.

**ACTION ITEM:** To appoint Patrick Keough as Co-Treasurer (to fill Greg's vacant position). Moved by Vattuone, seconded by Johnson. Passed.

Now that Patrick's MAL Elementary will be vacant, please forward possible candidates to be appointed to fill his position as MAL Elementary (appointed at September meeting– give CV to President-elect Johnson)

4. NCTE Affiliate Annual Report

Denise reported that the report is online, cumbersome, and loses everything if you walk

All board members:  
Look for a likely  
Member-at-Large  
Elementary candidate  
that we can appoint  
to the board in Sep-  
tember.

away for too long. She suggests to the incoming president to download the report, answer the questions offline, then cut-and-paste the answers into the online document.

B. Vice-President (Hamilton-Bunch 5 min.)

1. Attendance at Meetings

In Jill's absence, Denise reminded everyone how important it is to be present for board meetings.

2. Meeting dates and sites for 2018-19

- September 8-9, Long Beach at the Westin
- December 1-2, SFO at the Doubletree
- February 21 – Hyatt Regency SFO (during the convention)

C. Past President (McAninch 10 min.)

1. NCTE Convention: November 15-18 in Houston, Texas

2. CATE 2018 in Airport Hyatt Regency in Burlingame

3. Classroom Awards for 2019

A. Classroom Excellence- All Nominations due during the December meeting. Liz shared that now is not too soon to start thinking about which teachers you want to honor.

College – Capitol, Redwood

Secondary – Fresno, San Diego

Middle – Central, Kern

Elementary – Southland, TUCATE, Upper

B. Awards of Merit–can be submitted by any council, Recognition of Administrators – northern councils may submit because the convention is in the north

C. Distinguished Service Award – Committee of Past Presidents

4. Scholarships: Virginia Reid, Henke and Fristrom – Capitol, FACET, Kern, Redwood, TUCATE, Upper

Discussion ensued about how to get student teachers to attend.

D. Secretary (LeCren 5 min.)

1. .Directory Update

Carole shared that she hopes to have a shared Google Doc for board members to update their own addresses, etc.

2. Business Cards

People can order business cards at the September board meeting.

3. Request for submission of clearly written reports.

Carole clarified that even more than clearly written reports, she would appreciate timely reports.

E. Treasurer (Johnson/Halpin 15 min.)

1. Financial Report Convention

Greg reported on the budget. It is not the final version, as Cindy's bill came in after this was printed. Adjustments still need to be made for the cost and reimbursement of the preconvention. He pointed out that the final budget for 2017-2018 is definitely not finalized, but will be by September.

2. Reimbursement updates/reminders

Greg brought the printer that Cindy uses at convention and Michelle usually hauls around. He plans to bring it to all board meetings so that people can print out airline receipts, etc.

3. Vanguard

To Do/Actions to Take Before the Next Board Meeting:

All board members:  
Book your flights for CATE board meeting early.

Council Presidents:  
Start the process of locating classroom excellence and other award winners so that you will have all your nomination materials ready to hand in by December.

All Board Members:  
Make a note to submit your board report at least a couple of days before the board meeting.

Michelle pointed out that one of our investments is in Vanguard, which invests in assault weapons. She pointed out that many teacher groups are pulling out of investments with Vanguard. She suggested that we consider our investments. It was suggested to bring up the issue in the Executive Finance committee.

To Do/Actions to Take  
Before the  
Next Board Meeting:

F. Membership Chair (Williams-5 min.)

1. Membership #s and NCTE:

Joan announced that all councils gained members and she is using the new membership number to NCTE: 1463 CATE members. She also suggested that councils acknowledge new members in order to welcome them.

2. Roster updates/corrections

Joan will send a newly updated roster at the end of the week, because the one she sent was entered incorrectly by Precision and is currently being fixed.

3. NCTE Membership by CATE Board Members:

Remember that as an affiliate of NCTE, all board members must be members of NCTE. Renew your membership.

4. QR codes response

Thanks to Carol Battle for setting up the QR codes for soliciting future leadership; Joan only received two responses. She hopes to advertise it better next time.

5. Convention registration form and membership

Joan thanked everyone involved in the redesign of the registration form.

All Board Members:  
Make sure your NCTE  
membership (as well as  
your CATE member-  
ship) is up-to-date.

G. Convention Coordinator (Berry 25 min.)

Convention Coordinator

1. 2018 San Diego

A. Kudos

Thanks for loaning LCD projects, which saved us around \$12,000.

B. Reports

1. Registrar

There were 953 registrations, which includes high registration count from the pre-convention. Lines were minimized because of the revision of the convention registration form, which caused fewer “money due” problems.

2. Exhibit manager

Eighteen booths were sold; smaller independent/craftsmen can't afford the cost. There were no exhibitor complaints about lack of exhibit hall traffic. Having registration in the back and a snack bar (that did not cost CATE anything) helped with visible traffic.

C. Going Forward

1. Contract renewals

2. Fees for registration and meals

Must be decided during this board meeting for next year's convention.

2. 2019 SFO/Burlingame – Gervais

A. Hotel contract review

Cost of wi-fi deal was made, with a subsidy from the hotel and the visitor's bureau. Our staff sleeping rooms are discounted \$99 a night. And the same rates are locked in for 2021.

B. Tour

It turns out that we will be the only event that weekend, which means all the rooms are available for breakouts. The atrium/grove area, with a bar, market, etc. may become the exhibit hall, which would be an interesting draw. The problem may be fitting booths into the space (never been done before/they have had tabletop exhibitors). Curtain will

draw up a map and see if the fire marshal will approve. Or, we can use 1/3 and 2/3 of the Grand Pacific Ballroom.

### 3. 2020 LAX Chair

Jennifer Silver may have a name today or in September. The chair will join the board in September.

### 4. 2022 SoCal convention CFPs

We are still looking at the Long Beach area--she will not have the final proposals until the next board meeting.

### 5. Other

Michelle was approached by many board members that they were uncomfortable with the vote at the last board meeting to subsidize convention registration for board members. Other suggestions include creating a discretionary fund to support board members who are financially vulnerable. She also suggested that when a convention earns a sufficiency of funds (or more) that perhaps the extra should go back to the attendees, in the form of replacing some perks that we usually cut in order to keep the budget down (example: don't cut the pastries in half at the breakfasts).

## IV. Report of Liaisons

A. CTA - Montanio [as posted]

B. CWP Marlink [as posted]

C. CLRP Jago

D. *California English* Jago [as posted]

E. CCSS Younglove

1. ESSA update: Federal approval for California's proposal (latest is 204 pages) is still pending, as "negotiations" take place. It is not about the standards (as some of the highest in the nation), but, rather, about the Dashboard reporting and testing those "most behind."

2. SBAC Testing might (could) be replaced by SAT or ACT if Assemblymember Patrick O'Donnell's AB 1951 is passed by the legislature and signed by the Governor. (O'Donnell is chair of the Assembly Education Committee.) Such alternative tests are allowed under the ESSA.

3. The ELPAC (English Language Proficiency Assessments for California) to replace the CELDT and aligned to the California English Language Development Standards--will end its summative assessment practice tests May 31, 2018.

4. The ELA/ELD Framework (still 1073 pages!) provides over 250 resources, including 80+ with an EL focus and 60 high quality videos.

5. On nationally normed tests, "grade level" is defined as the "average" (or the mean) score. A "proficient" score on any of the given California tests is well above statistical definitions of "grade level."

6. Stay tuned: Federal budget negotiations have thus far restored many perceived cuts. Likewise, Governor Brown's May revise will likely see more education money at all levels.

7. The (first-ever) California Spanish Assessment field test is under way (September and October 2018) to determine biliteracy in local education agencies instructing in Spanish.

F. CYRM [reported later in the meeting by Annie Gervais]

Rebecca Detrich and Christopher Lewis attended the CYRM meeting, according to Annie Gervais (Chris Lewis is the newest member; the other two people withdrew). At the last CYRM meeting, a decision was made that the rotation of awardees at the various conventions will be based differently, which will ensure that CATE will honor middle/young adult level winners. Ruta Sepetays *Salt to the Sea* is the winner (announced May

1) that we will want to contact to be honored at CATE 2019. Greg asked if reimbursement for travel for three people to four meetings a year is enough if we put \$4000 in the CYRM line. [reported later by Annie at 5:20] Annie shared that Rebecca Detrich has been in contact with Ruta Sepetays and not only can she come to CATE 2019, and her publisher is willing to sponsor her and provide books.

G. California Department of Education – Howerter [as posted]

F. CETA - Caswell [as posted]

Gale shared that the CETA convention at Asilomar at the same time as CATE--there may be possibilities for collaboration.

## V. Report by CATE Councils

A. Capitol (Dunstan)

Annie shared for Angus (whose mouth was full) that Capitol is working on getting Catlin Tucker as a presenter in the spring.

B. Central (Nichols) [as posted]

Kathy shared that they are hoping to work with FACET on the Yosemite Conference.

C. Fresno (Schulz) [as posted]

D. Greater San Diego (Vauttone) [as posted]

E. Kern (Flachmann) [as posted] [in absentia]

F. Redwood (vacant)

Joan Williams shared that they recently judged their local writing contest, and they will create a magazine with the help of the university. They also give bookstore gift cards as awards. She hopes the writing contest will inspire leadership.

G. Southland (Silver) [as posted]

H. TUCATE (Surabian) [as posted]

I. Upper (Cole)

9:30- 9:45 Break

9:45-11:15 AM

## VI. Standing Committee Meetings (Round One)

Give minutes/notes from meetings, preferably sent via e-mail (exactly the way you want them to appear in the minutes) to LeCren by the end of the meeting.

A. Executive Finance

B. Publications

C. Membership

A. Executive Finance – Patrick Keough, Michelle Berry, Carole LeCren, Greg Johnson, Denise Mikkonen, Jill Hamilton-Bunch (absent), Angela Halpin  
(Reported out at 11:15 AM as follows)

1. Final Convention Budget

Discussion ensued about possible future agendas where the Convention Committee's rotation of subcommittees occurs before the Executive Finance committee's time, so that what happens/and is proposed by the Convention Committee can then be worked on by the Executive Finance committee afterwards.

Michelle explained that there were 350 requests for convention registration confirmations. This is an ongoing problem. Cindy looked into a number of companies that do registration (EventBrite-type companies), and then Michelle asked NCTE what they did

last year. Discussion ensued about the pros/cons of using a company that would provide registration confirmations, kiosks for checking in/getting nametags and meal tickets, etc. They charge a flat fee, and we would need to pay Cindy the first year to help interface and set up, then after that, the company will take over, and Cindy would become our webmaster only. Further information/discussion is needed.

Discussion also ensued about the pros/cons of holding offsite/tours.

Carole also asked if an operating spreadsheet could be created for the convention chair to keep track of expenses by line item.

Proposed CATE 2019 Budget: Income: \$292,000. Expenses: \$200,000. Greg has the complete line item list.

## 2. 2018/2019 Budget

After working the numbers, we think we'll have \$125,000 for the operating budget (not including convention). The committee worked on adjustments, and the final total: \$325,000.

Discussion ensued about our investments in Vanguard (\$63,988.42 + \$81,205.82). We'll need to look into what the rollover fee would be if we decide to divest.

- B. Publications – Jeannine Ugalde, Gina Cole (absent), Carol Jago (absent), Jayne Marlink (absent), Bill Younglove, Angus Dunstan, Jennifer Silver, Marina Santos, Liz McAninch, Carmen Carrillo, Annie Gervais, Jennifer Howerter (absent), Sommer Iamale (Reported out at 11:45 as follows)

### 1. Writing Prompts

Thank you for coming up with the writing prompts for 2019, the students' and the professionals. We can put the writing prompts on a half sheet or a full sheet to pass out in person. Let's make a full-page copy of the professional writing prompts to be able to pass out, and in addition, we need to send out soft copies for electronic share.

### 2. Student Prompt Revision

Topic: Voices of Literacy in Pursuit of Human Rights. When we read about or interact with people with various perspectives we learn more about our society and our world. Write a poem, story, or essay, that shows how our world is made better when we understand the voices of many different people.

### 3. CA English

Angus is continuing to write interviews with board members: Meet your CATE Board: Patrick Keough

### 4. CATEweb Changes

Discussion ensued about what should be on CATEweb. We have asked that CATE 2019 Convention be included. It is right underneath the banner. Have asked to include photos of the convention. Request that CATE 2018 materials be taken off the main page and placed in the nested folder underneath the CATE 2018 folder. We should add the "Get Involved" Information (Maybe right underneath the Join CATE button?) Under awards, we need to list Kelly Gallagher for distinguished service, and Denise's speech was added. Is it ok to remove the Redwood link and the other councils from the homepage, as Redwood doesn't work, and there are only two others listed? Do other councils have websites we can add? Query Cindy Conlin- How many hits do we get, the website analytics. Requested to update the professional writing contest winners for 2016 and 2017. We need to request that both the creative writing contest and the professional writing contest be added to CATE web. We need to get the names to update the awards for classroom excellence awards, etc. Liz McAninch will send the names of the award winners to Cindy for posting. We need to update Board Information, to be done with a live Google Document that can be updated by the people who are on the board. We

To Do/Actions to Take  
Before the  
Next Board Meeting:

Council Presidents:  
Find a writing contest coordinator to advertise and manage the writing contest.  
A statewide flyer will be created by Carole as soon as everyone updates their writing contest coordinators.

would like to have a continuous banner that scrolls through photos of winners of local and CATE awards, to make the site more appealing. Discussion- Do we want to create criteria for inclusion to take the burden off of Jeannine for tying names to photos? Do we want to do this on a convention page with the information on the winners? More Instagram-like to entice more participation from younger people? Ask Carol Jago if she wants the photos to include in *California English* with name and school information for the winners? Can photos be taken in advance? Can we use a name board to name people in the photo and then take a second without the board? Take photos of the people in the workshop, or download workshop photos from the sessions.

#bookgiveaway We need to intentionally set up book giveaways and choose winners from social media. Intentionally post photos. Why do people go to the CATEweb website? We need to revisit how to get people to visit. We would like to make it more useful to our members. Include an Interactive Professional Development Calendar. Add items of interest to the CATE board, rather than just CATE events. We need a person to do this, it could be part of an existing, or a new board position. Ask a Board Member section? Can Cindy create a Ning-like page, that we as board members can control? Should we post Resolutions 2017? Resolutions 2018? In the future need to discuss taking the Convention Committee Commendation off of the resolutions page and possibly out of the resolutions all together.

Discussion ensued. What is the purpose of CATEweb? Carol mentioned that she is more likely to go to social media for updated information, and go to a website for information. So what goes on our webpage? Carole asked for clarification: are we an archive or a teaching forum? Can linking to NCTE's forum? asked Bill. Gale shared that CATE's website is difficult to navigate. She says it needs a calendar and a list of acronyms to translate. Annie thinks if we create a page on CATEweb that several members of the board can update/access, then we can provide California-based information. Another discussion ensued about what happens if, for whatever reason, Cindy is no longer available to access the information. To complete the discussion, Jeannine will look into what it would take to get a scrolling photo panel on CATEweb, and some of these other issues.

ADJOURN FOR LUNCH 12:10 PM-1:00 PM

C. Membership – Joan Williams, Kim Flachmann (absent), Richard Hockensmith, Carol Surabian, Janina Schultz, Robb Polski, Gale Caswell, Gina Vattuone, Mindy Montanio, Carol Battle, David Wizar (absent), Janina Schultz

(Reported out at 1:00 as follows)

Joan reported out about how we solicit information. They created a Google Form that they want to keep in the "Board Only" area of CATEweb. All councils should/could use this Google Form for events, and then the Google Sheet that is generated would be the way to send the information to Precision. Joan also said that we need to reassess the boundaries of the nine councils that will best serve our members. So the Membership Committee created a survey that they are asking the councils to administer to their members/local council boards and other members to gather information. Gina Vattuone sent the access to the survey via e-mail. The committee wants the councils to make sure the survey is completed BEFORE the September board meeting.

1:30 – 3:30 PM

## VII. Standing Committee Meetings (Round Two)

- A. Policy/Censorship
- B. Convention Coordinating
- C. Leadership

## VIII. Report Out Round Two of Standing Committee Meetings

- A. Policy/Censorship – Angus Dunstan, Resolutions – Robb Polski, Carol Jago (absent), Jayne Marlink (absent), Bill Younglove, Jennifer Howerter (absent), Marina Santos, Gina Cole (absent), Carmen Carrillo, Carol Surabian, Mindy Montanio (absent), Jennifer Silver

1. History on our previous use of a legislative analyst: Angus shared how and why we used to have a legislative analyst.
2. Restoring the resolutions sub-committee.

**ACTION ITEM:** To reinstate the Resolutions Committee, representatives from nine councils who create/propose resolutions during the CATE Convention, pay for shared rooms and travel for them to attend CATE 2019 and raise the money to \$10,000 allocated in the budget in order to cover the cost. Moved by Dunstan, seconded by Carrillo.

Discussion ensued about what the cost would be, about the pros/cons of generating potential leadership for CATE, about the effectiveness and whether creating resolutions actually causes change, about how resolutions creates participation and professionalism from our membership, the advantages of branding CATE as an advocate for English language arts teachers. Passed by hand vote, 13 to 8.

2. Current resolution issues: Angus reviewed several issues that could be turned into possible resolutions.
3. NCTE award nominations: The nominations were due on May 1, but Angus got an extension until after this board meeting. As he was filling out the nomination forms, he realized that our nominees better fit the description for the opposite award, therefore...

**ACTION ITEM:** To reverse the choice for the nominees for the NCTE awards to be as follows: Lauren Markham, author of *The Far Away Brothers*, for the Affiliate Award, and the DACA (Dreamers) for the NCTE Intellectual Freedom Award. Moved by LeCren, seconded by Dunstan. Passed.

- B. Convention Coordinating – Michelle Berry, Greg Johnson, Angela Halpin, Denise Mikkonen, Carole LeCren, Jill Hamilton-Bunch (absent), Carol Battle, Jeannine Ugalde, Annie Gervais

1. 2018 co-chairs offered 2019 chair suggestions for convention based on their experience: repository for presenter links to breakout materials, notes to major speakers, emphasize social media presence.
2. We reviewed the complete registrar's report, including stats, issues, and specific research pursuant to online registration systems. Subcommittee was created (Berry, Conlin, Battle, and Gervais) to investigate further two systems: EventPower and Go

To Do/Actions to Take Before the Next Board Meeting:

Council Presidents:  
Be on the look out/ appoint/elect a Resolutions Chair for your local council so he/she can attend CATE 2019 on the Resolutions Committee.



Sign Me Up. One will be selected as CATE's registration system beginning this summer for 2019.

To Do/Actions to Take Before the Next Board Meeting:

**ACTION ITEM:** To investigate using EventPower or GoLookMeUp as the new method of doing registration for CATE 2019, and to include a \$3000 stipend plus travel/housing for Cindy Conlin to help at the convention during this transition year. A subcommittee consisting of: Berry, Battle, Gervais, and Conlin will make the final decision before the September board meeting. Moved by Berry, seconded by Ugalde. Passed.

Subcommittee of Berry, Battle, Gervais, and Conlin will work on getting a registration company for CATE 2019 by the September board meeting.

3. We reviewed the full Exhibit Manager's report, focusing especially on ways to increase exhibitor participation in our hall.

**ACTION ITEM:** To absorb the cost of one table and one chair into the price of a booth rental, which will cost \$230 per booth sold. Moved by Berry, seconded by Johnson/Williams. Passed.

4. No change will be made to Exhibit Manager's contract.

5. Registrar's contract to be rewritten to reflect only the transitional year leading to and through CATE 2019 as indicated in the action item above.

6. CATE 2019 fee structure for registration and meals will not be changed as chef on the site indicates costs will be the same as our charges for meals.

7. CATE 2019 chair has requested 6 half-price registrations and 6 full-price registrations for her local chairs.

**ACTION ITEM:** Creation of Policy 7.7: It is customary that at convention, councils often secure a discounted suite in which meetings are held for council business. Traditionally the president of said council uses this room as his/her sleeping room as well. The payment for this suite is to be borne by the council itself, not the individual inhabiting the suite, after CATE pays for half, per our rooming policy 8.3.4. MSP.

Carole: Move this policy change into the CATE Policies.

**ACTION ITEM:** To negate the action item from the March board meeting regarding free registration for board members in good standing who volunteer for at least 4 hours, and instead to amend Policy 1.1.1 to read as follows:

#### Policy 1.0 Meetings

##### 1.1 Attendance at Board of Directors Meetings

1. All CATE Board of Directors members are expected to attend, for the full meeting, the four regularly scheduled Board meetings for each July-to-June year, including the Board meeting prior to the annual convention, the Sunday annual business meeting, as well as presence and support during the actual convention. Moved by Berry, seconded by Hockensmith.

Carole: Move this policy change into the CATE Policies.

Discussion ensued about clarifying the reason for this change; the semantics and position of the board, compensating for the sacrifices that the board of directors make to work for the organization. Clarification was discussed about the purpose of the policy, and that the need for compensation is a method of inclusivity, to get more board members. The policy allows for basic registration as part of the compensation (in addition to room and travel) for board members' attendance at the entire CATE convention. Passed.

5:15 PM

Sommer shared that she has created a new Google site for CATE. She and Gina invited all board members to inaugurate its use by filling out a form to bring up any issues that need to be addressed by CATE.

Richard Hockensmith thanked everyone for his years on the board.

5:30 PM: Adjourn until Sunday morning. Dinner meeting for Council Presidents. Election of President of Presidents.

## **SUNDAY, MAY 6, 2018**

7:30-8:00 a.m. Continental Breakfast in Board Room.

Call to order 8:02 AM.

### **VIII. Report Out Round Two of Standing Committee Meetings (continued)**

- C. Leadership – Liz McAninch, Kim Flachmann (absent), Richard Hockensmith, Gale Caswell, Janina Schulz, Sommer Iamale, Kathy Nichols, Gina Vattuone, David Wizar (absent), Joan Williams

The committee looked at NCTE's Middle School Teacher of Excellence and Outstanding Elementary Educator Award. We discovered that while the Middle School award honors a classroom teacher, the Elementary Educator Award is designed for someone who has made exceptional contributions through research and/or writing about elementary teaching. At this point, we recommend that next year, Leadership also reviews CATE's Middle School Teacher of Excellence and nominates a candidate from that field for NCTE.

We discussed the need for mentors for newer board members. Three of the committee members are new Council Presidents and expressed a desire for help. It was noted that in past years, the Presidents met on the Friday night before the board meeting and it provided a great forum for a conversation about the purpose of the presidents' meeting in sharing ideas and/or issues to the Board meeting. Reasons for its demise discussed and the presidents felt it was time to bring to re-ignite the tradition. The Council Presidents mentioned that they might be the ones to bring a plan for inclusivity in the councils and affiliates that could be developed for the NCTE award.

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**ACTION ITEM:** As a budget request, to add \$30 per council president to board meeting costs

To Do/Actions to Take Before the Next Board Meeting:

All Board Members: Check the links that Sommer and/or Gina sent you and think about dragging and dropping a file into the appropriate folder. Carole already moved the minutes, board reports, and resolutions into folders with those titles.

All Board Members: Look for a middle school teacher who could be eligible for us to nominate for an NCTE award.

Council Presidents: Plan on meeting on Friday September 7, at the next CATE board meeting in Long Beach.

for a presidents' meeting. Moved by McAninch, seconded by Williams. Discussion ensued about the benefits, the logistics of coming on Friday night, and the purpose of the meeting. Passed.

Liz McAninch and the Past President will work on finding experienced board members willing to mentor our newer Members-at-Large.

Discussion ensued about fiscal responsibility in general, based on the earlier action item which will now require council presidents to make sure to book their travel so that they arrive earlier on Friday. The co-treasurer discussed her experience with other non-profit organizations that do not write checks to board members for reimbursement.

## **I. Report from Council Presidents' Meeting**

Kathy Nichols was chosen as President of Presidents at their meeting on Saturday night. Kathy reported that Carol Surabian will provide her with the Presidents' Handbook, which Kathy will put into the new Google archive. They plan to meet at least two times per year. With the reintroduction of the Resolutions Committee, the presidents may want to resurrect some type of local council meeting during the CATE Convention to discuss the resolutions. Gina also shared that perhaps the local council board members present at the Convention may want to meet with the counterparts on the CATE board (i.e. membership chairs, treasurers, etc.) Carol Surabian shared that she updated the Presidents' Handbook in 2015, but that the current edition on CATEweb is the 2005 edition. Discussion ensued about how to load up information.

## **II. 2018-2019 Budget Update Review**

Greg went through the budget line by line again to update it based on action items and adjustments.

**ACTION ITEM:** To accept the budget for 2018-2019 as adjusted. Moved by Johnson, seconded by Keough. Adjustments were made to reflect the new incentives for booth sales at the CATE 2019. Passed.

Discussion ensued about our investments about Vanguard. Patrick Keough, as chair of executive finance, will investigate what it will entail to divest and/or switch. Discussion ensued about why we should divest of Vanguard because of their involvement in the assault gun industry. Bill Younglove suggested looking at how CALPERS or other educational organizations have realigned their investments in a way to not support companies that contradict the values of educators. Richard Hockensmith and Robb Polski warned that simply investing with a "socially responsible company" does not guarantee that the company is doing what we value. Discussion continued about the difficulty of picking our battles, when at some point, our ability to do business may be impaired by the stand that we take. For example, the hotel we are in right now supports the NRA. Carol Surabian pointed out that it may be possible to pick and choose which items we can invest in. When Patrick reports back, it won't be with an answer, but with information to further the discussion.

## **III. Old Business**

To Do/Actions to Take  
Before the  
Next Board Meeting:

All Board Members:  
Book travel early.

Patrick Keough will  
look into the Van-  
guard investments.

1. Bill Younglove shared a letter he wrote about the viewing of *2001: A Space Odyssey*, which celebrates its anniversary.
2. Jeannine Ugalde announced that Carol Battle has a new position (selected out of 100 possible) as a teacher of teachers at Cal State San Marcos. Jeannine also shared a personal announcement about her retirement from teaching (although she will continue on the board).
3. Michelle Berry proposed an action item that she missed during her convention coordinating report.

**ACTION ITEM:** To renew the exhibits hall manager contract. Moved by Berry, seconded by Johnson. Passed.

## **V. New Business**

1. Joan Williams asked for help for a friend who works in a private school grades 7-12 and has the ability to purchase books. Kathy Nichols offered her help.

## **VI. Adjournment**

The gavel was passed from Denise Mikkonen to Greg Johnson. Denise shared, "It has been a honor serving as your CATE president."

Moved to adjourn by Dunstan, seconded by Hockensmith. Meeting adjourned at 9:24 AM.