

**Board of Directors Meeting  
Sheraton Grand Hotel  
1230 J Street, Sacramento,  
CA 95814 916-447-1700  
Meeting in the Compagno Room**

**Board Agenda**

**Wednesday, February 9**

- Arrival of non-local board members
- Pre-con meeting in -----room at 4:00 P.M. for local committee, convention chair, convention coordinator, and principal board members
- Meet with convention chair at 8:00 P.M. to prepare for convention in Clark Room.

**Thursday, February 10**

**Please bring gifts for exhibitors, materials for new teachers, copy of minutes and agenda and posted Board Reports to this meeting. If you have not posted your report by February 7, bring 35 copies of your report and place them on the table provided. Because of time restraints, post and read reports prior to the meeting so that oral reports may be brief.**

**8:00 - 8:30 AM** Continental Breakfast served in Compagno

**8:30 - 9:30AM**

- 1 Call to order
2. Approval of October 2010 board minutes
3. Adoption of February 10, 2011 agenda
4. Introductions Be prepared to say where you teach and what your position is on the Board
5. Release of Resolutions Committee to begin its work
6. CATE Board Reports
  - A. President (Delfino 10 min.)
    - a. Effects of missing the December meeting
      - Submission of Reports
      - Concern about awards
    - b. Reminders for Convention
      - Awards schedule
      - Seating Board Members should be spread among all the tables except for Saturday Banquet. Bring business cards and encourage people to fill out "Interest Cards."
      - Reserved tables are for Council Presidents of winners, winners' families, speakers and introducers, Convention Coordinators and Convention Chair.
      - Hospitality Suite is Rm. 622. Come to welcome speakers and award winners
      - Presidents meet your winners and escort them to the suite and to the event
      - Council Breakfast—Saturday 7:30 Be there
    - c. Correspondence
      - CTA David Sanchez and response

- Letters to all award winners and Kathleen Cecil's family
- d. NCTE Promising Young Writers Contest
  - e. Report from NCTE Convention
    - Interesting location
    - Affiliates Breakfast, Affiliates Responsibilities
    - Visit Washington in April to lobby
    - Run for nominating committee
  - f. Invitations for President's Reception
  - B Vice President (McAninch 5 minutes)
    - a. Update on May Meeting
    - b. Board Reports
    - c. Reservations
  - C. Past President (Chapman 5 minutes)
 

Agenda coming
  - D Secretary (Danielson 3 minutes)
    - a. Minutes
    - b. Roster
    - c. Business Cards
    - d. Computer
  - E. Treasurer (Fristrom 10 minutes)
    - a. Review of 2009-2010 finances
    - b. Financial Update
    - c. Reimbursements
  - F. Membership (Williams 5 minutes)
 

Agenda coming
  - G. Convention Coordinator (Fristrom 10 minutes)
    - a.
  - H. Convention Chair (Berry 10 minutes)

### **9:30-10:15**

#### **Report of Liaisons**

CYRM Sklar  
 CWP Jayne Marlink  
 CLRP Jago  
 California English Jago  
 CCCC Younglove  
 CTA Martinez

### **10:15 - 10:30 AM BREAK Take a Deep Breath**

### **10:30 - 12:00 PM**

7. Standing Committee Meetings (Reminder: Give written minutes and delegated tasks to be included in the minutes to the Secretary by the end of the meeting. .

A. **Policy/Censorship** – JIM KLEIGL, Bob Chapman, Carrie Danielson, Angus Dunston, Carol Jago, Carole Lecren, Debra Martinez, Jayne Marlink, Bill Younglove,

1. Legislative update
  2. Ed. Committees
  
  3. CATE resolutions
  4. Major issues
  5. Goals for 2010-2011
- Policy Review 4.1 through 4.5.3

**B. Convention Coordinating:** - PUNKY FRISTROM, Michelle Berry, Charleen Delfino, Susan Dillon, Kim Flachmann, Anne Fristrom, Nancy Himel, Cheryl Hogue Smith, Liz McAninch, Shelly Medford

1. CATE 2011 Michelle
2. Looking ahead to 2012
  - A. Kim
  - B. Review Contracts
  
3. 2013 Chair
4. Future Convention Contracts
5. Other
6. Goals for 2010-2011
 

Policy Review 7.1-7.6

**A. Leadership** JILL HAMILTON-BUNCH

Kim Flachmann, Richard Hockensmith, Lisa Ledri-Aguilar, Denise Mikkonen, Carol Surabian, Shannon Taylor, Joan Williams

1. Review of CATE Scholarships (Virginia Reid)
  2. Review of Leadership Project
  3. Recruitment for CATE Board Officers
  4. NCTE Leadership
  5. Goals for 2010-2011
- Policy Review 4.6-4.8.6

**12:00-12:30 Lunch**

**12:30-2:30 PM**

Convention Site Visitation

**2:30-3:15 PM**

VII. Committee Meeting Reports

- A. Policy/Censorship (Dunstan)
- B. Convention Coordinating (P. Fristrom)
- C. Leadership (Hamilton-Bunch)

**3:15-3:30 PM**

VIII. Report of Liaisons

- A. Resolutions (Carole Lecren)
- B. CCCC (Younglove)

C. CTA

(Martinez)

**3:30-4:00 PM**

IX. Reports of CATE Councils 3 min. each

- |                    |                 |
|--------------------|-----------------|
| A. Capitol Council | (Dunstan)       |
| B. Central Council | (Dillon)        |
| C. FACET           | (Taylor)        |
| D. GSDCTE          | (Ledri-Aguilar) |
| E. Kern Council    | (Flachmann)     |
| F. Redwood         | not filled      |
| G. SCTE            | (Himel)         |
| H. TUCATE          | (Surabian)      |
| I. Upper Council   | (Medford)       |

**4:00-4:15 PM Break**

X. Open Discussion

Can we accomplish what the Resolutions Committee does, by spreading out the work throughout the year?

Pro:

1. Respond more quickly when issues arise.
2. More involvement of the councils
3. Little response from those who receive the resolutions or who read them online
4. Money saved is significant
5. Few people (relatively) come to the Business Meeting to respond

Con:

1. One of the most effective means of leadership development
2. Many current board members first served on the Resolutions Committee
3. Would we respond to issues during the year if a specific time were not set up to do so

XI. Adjourn until Sunday morning. Dinner meeting for Council Presidents' meeting. Election of President of Presidents