

**CATE Board of Directors' Meeting  
April 30 and May 1, 2011**

Town and Country Resort Hotel  
San Diego, California 92108  
619-297-5277

**Saturday, April 30, 2011**

**8:00-8:30 Continental Breakfast and prepare for meeting in the Windsor Rose Room in the top of the tower in the eastern part of hotel grounds.** If reports not posted on CATEweb, place them on information table that is provided.

**8:45 -10:30**

- I. Call to order, welcomes,**
- II. Approval of February 2011 Minutes**
- III. Adoption of May 2011 Agenda**
- IV. Board Reports**
  - A. President (Delfino 20 Minutes )
    1. Correspondence
      - a. Award winners
      - b. Conference Attendees
      - c. Kathleen Cecil's Family
    - 2- President's Plan for 2011-2012
      - a. reestablish the December meeting retuning to 4 meetings
      - b. Budget cuts
        - Collapse Resolutions Committee and fold into Policy Committee \$2,500
        - Cancel CATenet \$2,400
        - Reduce Awards budget \$500
        - Reduce Membership budget \$600 total \$6,000
        - Other possibilities-not fill unspecified position that is due next year.;
        - decrease by half the support to attend NCTE
      - c. Increase Revenue
        - Barnes and Noble Program (N. Himel)
        - All board members work for success of Convention; promote CATE PR whenever Possible
    3. NCTE Affiliate Leadership Conference
      - Denver July 15-17 invite Shelly Medford to attend with President or alone
      - Use president's budget that was not used this year. Or save to add to costs for next year.
    4. New CYRM Representative appointed. 3 year term
      - President will attend CYRM Meeting in June to try to work out conflicts
    5. Resolve the Convention Registrar situation
    6. Scored the NCTE Promising Young Writers contest. Thanks to P. Fristrom, L. McAninch, s. Dillon, B. Younglove. C. Surabian, BevKreps (CCCTE)
    7. CATE Awards

Work at getting teachers awards for 2012 by Sept. meeting. Focus on Teachers of Color.

8. Group Discussion from 4:30 -5:30 to discuss budget.

B. Vice-President (McAninch 10 min.)

1. Attendance at Meetings
2. Meeting sites and dates for 2011-2012
3. Posting Board Reports
4. NCTE Writing Contest

C. Past President (Chapman 10 minutes)

1. CATE Election results
2. Upcoming NCTE elections
3. CATE Awards 2011
4. CATE 2012 in Ontario
  - a. Virginia Reid
  - b. Classroom Excellence
  - c. Awards of Merit
  - d. Distinguished Service
5. Other

D. Secretary (Danielson 5 Minutes)

1. Directory Update
2. Business Cards
3. Request for submission of clearly written reports

E. Treasurer (A. Fristrom 15 minutes)

1. Financial Report
2. Reimbursement updates/reminders
3. Budget Suggestions
4. Other

F. Membership Chair (Williams-5 minutes)

1. Check membership numbers; see if you have increased or decreased
2. Current Rosters are available; Contact Joan with a request for a copy
3. Thanks to Shelly for providing a model for recognizing award winners

G. Convention Chair 2011 (Berry 5 minutes)

1. Gratitude
2. Convention Debriefing
3. Other

H. Convention Chair 2012 (Flachmann 10 minutes)  
Update

I. Convention Coordinator (P. Fristrom 15 Minutes)

1. 2012 Convention Update
  - a. Site
  - b. Contract
  - c. Negotiation
2. Exhibits Information
3. 2013
4. 2014

**10:30- 10:45 Break**

**10:45-11:45**

**V Report of Liaisons**

- A. CYRM J
- B CWP
- C CLRP
- D California English
- E CCCC Younglove ) 5\*
- F CTA Martinez )

**VI. Report by CATE Councils**

- A. Capitol (Dunston)
- B. Central (Dillon)
- C. Fresno (Taylor)
- D. Greater San Diego (Ledri-Aguilar)
- E. Kern (Flachmann)
- F. Redwood (Vacant) -\
- G. Southland (Himel) <
- H. TUCATE (Surabian)
- I. Upper (Medford)

**11:45-1:00 Lunch**

**VII Standing Committee Meetings**

Give legibly written minutes (exactly the way you want them to be in the minutes) and delegated tasks to be included in the minutes to Secretary Danielson by the end of the meeting.

**A Policy and Censorship** Jim Kliegl, Karen Brown, Boc Chapman, Carrie Danielson, Angus Dunston, Carol, Jago, Jayne Marlink, Debra Martinez, Bill Younglove, Carol LeCren

1. Report on NCTE
2. Discussion of the proposed role of Policy. Can Resolutions fit it? How would it change? Are there benefits?
3. Advocacy as done by NCTE (is that good model for CATE?)
4. CTA Report What is the effect on CATE

**B. Convention Coordinating** Punkey Fristrom, Michelle Berry, Susan Dillon, Kim Flachmann, Anne Fristrom, Jill Hamilton-Bunch, Nancy Himel, Cheryl Hogue Smith, Liz McAninch, Shelly Medford

1. Report on 2011 Michelle/Anne
2. Report on 2012 Kim/Jill
  - Budget Anne,/Punk/Jill/Kim
  - Registration Fees Kim/Jill
  - Fees for local committee Jill/Kim
  - Schedule Kim/Jill
  - Sponsorships from Councils
  - CE Convention Issue Punky
3. Contract Revision for 2013 Punky
  - Contract for 2017 Punky
4. Registrar's Contract Charleen/Punky
5. Exhibits/Sponsors/Convention advertising  
CE Advertising Manager's Contract for 2012 Punky
6. Convention Coordinator 2012 Punky

**C. Leadership** Jill Hamilton-Bunch, R. Hockensmith, L Irdri-Aguilar, R Lauderbach, D. Mikkonen, C, Surabian, S. Taylor, J. Williams

1. Check for offices that are up for election in 2012
2. Recruitment for 2012 ballot
3. Budget Priorities
4. Set goals for 2011-2012--cut, cut
5. Other

**Break 3:00-3:15**

**Reports and Discussion 3:15- 5:00**

**VIII Committee Meeting Reports**

- A. Policy/Censorship (Kliegl)
- B. Convention Coordinating (Fristrom)
- C. Leadership (Hamilton-Bunch) 41

**IX. Group Discussion**

1. Create plans for 2011-2012
2. How will funds best serve the members-increase membership?

**X. 5:30-6:30**

**Presidents' Meeting**

**Sunday May 1, 2011**

**8:00-8:30 Continental Breakfast and conversation**

**8:30-8:45 Call to order and announcements**

## **XI Report of Presidents' Meeting**

**8:45-10:00**

### **XII Standing Committee Meetings**

Give legibly written minutes (exactly the way you want them to be in the minutes) and delegate tasks to be included in the minutes to Secretary Danielson by the end of the meeting.

**A Executive Finance:** L. McAninch, Michelle Berry R. Chapman, A. Fristrom, P. Fristrom, J. Hamilton -Bunch, C. Smith, C Delfino

1. Compare budget to last year's budget
2. Discuss proposal from C Delfino
3. Discuss proposal from S. Medford,
4. Can we discover other cuts?

**B. Publications:** S. Dillon, K. Brown, c. Jago, N. Himel, J, Kliegl, R. Lauderbach, J. Marlink, B. Younglove, A. Dunston, C' LeCren

1. Discuss

**B Publication:** Dillon, Brown, Jago, Himel, Kliegl, Lauderbach, Marlink, Medford, Younglove, Dunston, IrCren

1. Discuss plan from Dillon.
2. Discuss Writing Contests,
3. Discuss the suggestion to end CATEnet

**C. Membership:** Williams, Danielson, Hockensmith, Ledri-Aguilar, Martinez, Mikkonem, Surabian, Taylor

1. Membership recruitment ideas
2. Discuss adding a 2 year membership category for convention registration.

**10-10:15 Break**

### **XIII Committee Reports**

- A. Executive Finance Committee (McAninch)
- B. Publications (Dillon)
- C. Membership (Williams)

**XIV Old Business**

**XV New Business**

**XVI Adjournment**

**Dates for Meetings 2011-12 Sept. 10-11; Dec. 3-4, Feb.26, May Mtg. will be an tech. meeting—Skype, or some other such program.**

**Have a great summer**